

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
May 18, 2026

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Dale Bevans, Scott Gettle, Kevin Helms and Randy Sattazahn of the Board were present. Jeffrey Steckbeck, Eric Gibson, Dusty Keller and Dot Stubblebine were also present. Tom Demler and Rick Rudy were excused from the meeting.

COMMENTS/COMPLAINTS

None.

MEETING MINUTES

Mr. Bevans made a motion to accept the meeting minutes for the April 20, 2026 meeting. Mr. Gettle seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for April 17, 2026 through May 14, 2026 were presented to the Board for approval to be paid in the amount of \$243,531.37 from the Sewer Fund and \$160,463.93 from the Water Fund. Mr. Gettle made a motion to pay the bills as presented in the payables report. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Financial Statement – The corrected financial statement for March 13, 2026 to April 16, 2026 was presented to the Board for approval along with the financial statement from April 17, 2026 to May 14, 2026. Mr. Bevans made a motion to accept the financial statements, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement, pending audit.

OFFICE REPORT

The issuance of the sewer, water and fire sprinkler system permits for Bell & Evans Realty II LLC Transportation Center located at 109 Fredericksburg Rd, Fredericksburg PA 17026 have been approved without conditions.

On May 12, 2026 Hamilton and Musser conducted the 2025 Audit at the office.

Water/sewer payment past due notices for the April 1, 2026 billing were mailed May 13, 2026.

OPERATION'S REPORT

The O&M surcharge report was reviewed. Heavy BOD has been received during the month of April.

Mr. Bevans made a motion to authorize the professional and operation staff to proceed with the steps in the strong waste management plan SECTION 11 - ADMINISTRATIVE ENFORCEMENT REMEDIES in regard to Table Trust Brands. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

During hydrant flushing on April 19, 2026, it was discovered that five hydrants were in need of repair.

ENGINEER'S REPORT

Mr. Bevans made a motion to approve the Palmyra Homes Mobile Park Expansion plan with the condition that all requirements are met from the SESI engineers report dated May 17, 2026. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

The Board went into Executive session at 7:12 pm and reconvened into public session at 7:26 pm. The following action was taken as a result of the Executive session. Mr. Bevans made a motion that the FSWA adopts Resolution No. 2026-05-18. A resolution of the FSWA declaring certain filtration equipment surplus, authorizing its sale, and establishing a competitive disposition process in connection with PennVest financing. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Legal review was forwarded the following items for review and handling. 1) Three easements, 2) PV Resolution to Apply, 3) PV Letter of Responsibility, and 4) Modifications to the Randy Martin Deed for Well 7 Wellhead Protection Zone.

The PENNVEST Board meeting will take place on July 15, 2026 in regards to the financing of the manganese filtration system.

SOLICITOR'S REPORT

Mr. Gettle made a motion to authorize the FSWA Chairman to sign the Letter of Responsibility for the PennVest Funding. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

Bell & Evans Master Water Agreement still in process.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMITTEE REPORTS

Budget Committee – None

Building Committee – Obtain a quote to replace the broken windows. Will continue to monitor the vehicles in lot out back. Renew apartment rent at the same rate and update tenant name. Operations will clean the trash and debris from inside the a/c cage.

Operations Committee – None

Personnel Committee – None

COMMENTS/COMPLAINTS

None.

ADJOURNMENT

Mr. Helms made a motion to adjourn the meeting. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:43pm.

Respectfully submitted,
Dot Stubblebine
Secretary/Treasurer