

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**January 19, 2026**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Dale Bevans, Randy Sattazahn, Rick Rudy, Scott Gettle, Tom Demler and Kevin Helms of the Board were present. Paul Lutzkanin, Eric Gibson and Dusty Keller were also present. Dot Stubblebine was absent.

**ELECTION OF OFFICERS**

Mr. Bevans made a motion to have the current positions be retained for 2026. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Chairman – Dale Bevans, Vice-Chairman – Scott Gettle, Treasurer/Secretary – Dot Stubblebine, Operations Committee- Tom Demler, Scott Gettle, Budget Committee – Kevin Helms, Randy Sattazahn.

Mr. Bevans made a motion to retain SESI, Engineer and Gibson Law Group LLC, Solicitor for 2026. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

**COMMENTS/COMPLAINTS**

None.

**MEETING MINUTES**

Mr. Bevans made a motion to accept the meeting minutes for the December 15, 2025 meeting. Mr. Rudy seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for December 16, 2025 through January 9, 2026 were presented to the Board for approval to be paid in the amount of \$121,774.74 from the Sewer Fund and \$42,953.36 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Helms seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mr. Rudy made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement, pending audit.

**OFFICE REPORT**

COLA water rate increase of 5% will take effect 4/1/26.

Fredericksburg quarterly bills were mailed.

South Fredericksburg/Monroe Valley late notices were mailed.

Trish Gerdes covered the office from January 12, 2026 until January 23, 2026.

## **OPERATION'S REPORT**

All three WWTP's are operating well.

The annual Tier 2 report has been completed and submitted to the PA Dept of Labor & Industry.

The annual Chapter 110 report has been submitted to PADEP.

## **ENGINEER'S REPORT**

Review, approve and execute Resolution 2026-01-19 for PennVest.

Review, approve and execute the PennVest letter of responsibility.

## **SOLICITOR'S REPORT**

Preparing a 2026 Rate Resolution.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **COMMITTEE REPORTS**

**Budget Committee** – none

**Building Committee** – none.

**Operations Committee** – none

**Personnel Committee** – none

## **COMMENTS/COMPLAINTS**

None.

## **ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:30pm.

**Respectfully submitted,**

**Dot Stubblebine**

**Secretary/Treasurer**