

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**November 17, 2025**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Dale Bevans, Randy Sattazahn, Rick Rudy, Scott Gettle and Kevin Helms of the Board were present. Jeffrey Steckbeck, Eric Gibson, Dusty Keller and Dot Stubblebine were also present. Tom Demler was excused from the meeting.

**COMMENTS/COMPLAINTS**

None.

**MEETING MINUTES**

Mr. Gettle made a motion to accept the meeting minutes for the October 20, 2025 meeting.

Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for October 18, 2025 to November 14, 2025 were presented to the Board for approval to be paid in the amount of \$142,986.18 from the Sewer Fund and \$322,869.96 from the Water Fund. Mr. Rudy made a motion to pay the bills as presented in the payables report. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Gettle seconded the motion and the Board voted for the acceptance of the financial statement, pending audit.

**OFFICE REPORT**

Mr. Helms made a motion to approve the 2026 Board meeting schedule and the 2026 Holiday Schedule. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to assess Palmyra Homes 32 EDU's for sewer and water tapping fees and to be re-evaluated annually in accordance with the FSWA Rate Resolution. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

Palmyra Homes submitted payment for COLA water tapping fees.

Mr. Rudy made a motion to authorize the Chairman to sign the written certification submitted by Bell and Evans Realty II, LLC for 241 Blue Mountain Road to receive/treat sewage flows on 90,640gpd. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

We received the Public Water Supply Construction Permit for Well 7 & 8, Central Greensand Treatment.

**OPERATION'S REPORT**

The third basin was put in service on October 23, 2025 to improve the phosphorus and ammonia concentrations in the final effluent.

The redundant high-water float was replaced in the wet well of the Little Mountain Road pump station.

Quotes were provided for the 2026 budget to upgrade the SCADA at the LSC WWTP and a SCADA system for the Monroe Valley WWTP.

### **ENGINEER'S REPORT**

Bell and Evans pipeline from Plant one to Plant three will possibly be completed by the 3<sup>rd</sup> week of December.

The courtesy copy of the DEP construction permit has been received.

### **SOLICITOR'S REPORT**

Work continues on the Bell and Evans water and sewer master agreements for the project at 109 Fredericksburg Rd Transportation Facility.

The Lebanon 22 I, II & III LLC Project Crossing Agreement, The Solar Project, was signed presented to the Board and signed by the Chairman.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **COMMITTEE REPORTS**

**Budget Committee** – Mr. Bevans made a motion to approve the 2026 Preliminary Budget. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

**Building Committee** – None

**Operations Committee** – None

**Personnel Committee** –

**Executive session** -The Board went into executive session at 7:20 pm to discuss a personnel matter.

The Board reconvened back into public session at 7:34 pm and took the following action.

Mr. Gettle has made a motion to appoint Rodger Bollinger as Assistant Operations Manager with an hourly increase of \$3.00, effect immediately. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

### **COMMENTS/COMPLAINTS**

None.

### **ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:40 pm.

**Respectfully submitted,**  
**Dot Stubblebine**  
**Secretary/Treasurer**