

**FREDERICKSBURG SEWER AND WATER AUTHORITY  
MEETING AGENDA  
December 15, 2025**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLIANCE**

**ROLL CALL**

**COMMENTS/COMPLAINTS**

**MEETING MINUTES**

**TREASURER'S REPORT**

**Bills Payable  
Financial Statement**

**OFFICE REPORT**

See Office Report action items at [www.fswaonline.net](http://www.fswaonline.net)

**OPERATION'S REPORT**

See Operation's Reports action items at [www.fswaonline.net](http://www.fswaonline.net)

**ENGINEER'S REPORT**

See Engineer's Report action items at [www.fswaonline.net](http://www.fswaonline.net)

**SOLICITOR'S REPORT**

See Solicitor's Report action items at [www.fswaonline.net](http://www.fswaonline.net)

**OLD BUSINESS**

**NEW BUSINESS**

**COMMITTEE REPORTS**

**Budget Committee – 2026 Budget Approval  
Building Committee  
Personnel Committee – Executive Session  
Operations Committee**

**COMMENTS/COMPLAINTS**

**ADJOURNMENT**

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**November 17, 2025**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Dale Bevans, Randy Sattazahn, Rick Rudy, Scott Gettle and Kevin Helms of the Board were present. Jeffrey Steckbeck, Eric Gibson, Dusty Keller and Dot Stubblebine were also present. Tom Demler was excused from the meeting.

**COMMENTS/COMPLAINTS**

None.

**MEETING MINUTES**

Mr. Gettle made a motion to accept the meeting minutes for the October 20, 2025 meeting. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for October 18, 2025 to November 14, 2025 were presented to the Board for approval to be paid in the amount of \$142,986.18 from the Sewer Fund and \$322,869.96 from the Water Fund. Mr. Rudy made a motion to pay the bills as presented in the payables report. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Gettle seconded the motion and the Board voted for the acceptance of the financial statement, pending audit.

**OFFICE REPORT**

Mr. Helms made a motion to approve the 2026 Board meeting schedule and the 2026 Holiday Schedule. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to assess Palmyra Homes 32 EDU's for sewer and water tapping fees and to be re-evaluated annually in accordance with the FSWA Rate Resolution. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

Palmyra Homes submitted payment for COLA water tapping fees.

Mr. Rudy made a motion to authorize the Chairman to sign the written certification submitted by Bell and Evans Realty II, LLC for 241 Blue Mountain Road to receive/treat sewage flows on 90,640gpd. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

We received the Public Water Supply Construction Permit for Well 7 & 8, Central Greensand Treatment.

**OPERATION'S REPORT**

The third basin was put in service on October 23, 2025 to improve the phosphorus and ammonia concentrations in the final effluent.

The redundant high-water float was replaced in the wet well of the Little Mountain Road pump station.

Quotes were provided for the 2026 budget to upgrade the SCADA at the LSC WWTP and a SCADA system for the Monroe Valley WWTP.

### **ENGINEER'S REPORT**

Bell and Evans pipeline from Plant one to Plant three will possibly be completed by the 3<sup>rd</sup> week of December.

The courtesy copy of the DEP construction permit has been received.

### **SOLICITOR'S REPORT**

Work continues on the Bell and Evans water and sewer master agreements for the project at 109 Fredericksburg Rd Transportation Facility.

The Lebanon 22 I, II & III LLC Project Crossing Agreement, The Solar Project, was signed presented to the Board and signed by the Chairman.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **COMMITTEE REPORTS**

**Budget Committee** – Mr. Bevans made a motion to approve the 2026 Preliminary Budget. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

**Building Committee** – None

**Operations Committee** – None

**Personnel Committee** –

**Executive session** -The Board went into executive session at 7:20 pm to discuss a personnel matter.

The Board reconvened back into public session at 7:34 pm and took the following action.

Mr. Gettle has made a motion to appoint Rodger Bollinger as Assistant Operations Manager with an hourly increase of \$3.00, effect immediately. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

### **COMMENTS/COMPLAINTS**

None.

### **ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:40 pm.

**Respectfully submitted,**  
**Dot Stubblebine**  
**Secretary/Treasurer**

# Fredericksburg Sewer and Water Authority - Water Fund Check Detail Water Fund - For Meetings November 18 through December 12, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
General Journal	1928	11/24/2025		To record transfer of funds for payroll	100.06 - FULTON WATER CHECKING ACCOUNT	
				To record transfer of funds for payroll	448.12 - Salaries - Board Of Directors	-100.00
				To record transfer of funds for payroll	448.14 - Salaries - Staff	-6,459.07
				To record transfer of funds for payroll	481.161 - Fica	-402.19
				To record transfer of funds for payroll	481.163 - Medicare	-94.05
				To record transfer of funds for payroll	481.165 - PMAA UC Fund	-1.86
				To record transfer of funds for payroll	448.151 - Health	136.64
TOTAL						-6,920.53
General Journal	1929	12/09/2025		To record transfer of funds for payroll	100.06 - FULTON WATER CHECKING ACCOUNT	
				To record transfer of funds for payroll	448.14 - Salaries - Staff	-6,324.10
				To record transfer of funds for payroll	481.161 - Fica	-384.61
				To record transfer of funds for payroll	481.163 - Medicare	-89.96
				To record transfer of funds for payroll	481.165 - PMAA UC Fund	-0.93
				To record transfer of funds for payroll	448.151 - Health	136.64
TOTAL						-6,662.96
Bill Pmt -Check	8398	12/04/2025	Amazon Capital Services		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	137GHND17W9M	11/20/2025		diamond cutting wheel, replacement conductivity pro	448.225 - Other Supplies	-94.89
TOTAL						-94.89
Bill Pmt -Check	8396	12/04/2025	City of Lebanon Authority		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	1097407	12/01/2025		10/17/25-11/20/25	448.23 - PURCHASED WATER	-106,676.98
TOTAL						-106,676.98
Bill Pmt -Check	8397	12/04/2025	Comcast		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	0031056	11/18/2025		11/25/25-12/24/25	448.321 - Admin Internet & Phone	-189.54
TOTAL						-189.54
Bill Pmt -Check	8398	12/04/2025	D.E. Richard Garage, Inc.		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	28386	11/10/2025		2007 Chevrolet State Inspection	448.331 - Vehicles Repair & Maintenance	-50.00
TOTAL						-50.00
Bill Pmt -Check	8399	12/04/2025	Dempsey Uniform & Linen Supply		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	19056880	11/17/2025		uniforms	448.224 - Uniform Expense	-39.51
Bill	19055171	11/24/2025		uniforms	448.224 - Uniform Expense	-39.51
Bill	19072662	12/01/2025		uniforms	448.224 - Uniform Expense	-39.51
TOTAL						-118.53
Bill Pmt -Check	8400	12/04/2025	Docco		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	468005	11/19/2025		11/16/25-12/15/25	448.213 - Equipment Lease	-30.16
TOTAL						-30.16
Bill Pmt -Check	8401	12/04/2025	J.C. Ehrlich Inc.		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	85123110	11/25/2025		11/25/25	448.252 - Contracted Svs-Ehrlich, garbage	-43.86
TOTAL						-43.86
Bill Pmt -Check	8402	12/04/2025	Jonestown Ag Supply		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	1558879	11/17/2025		hardware	448.225 - Other Supplies	-1.47
Bill	1560096	11/20/2025		smart straw, orange driveway marker	448.225 - Other Supplies	-28.36
Bill	1560502	12/01/2025		batteries, gloves, 17" extra heavy duty	448.225 - Other Supplies	-27.89
TOTAL						-57.72
Bill Pmt -Check	8403	12/04/2025	Lebanon Valley Chamber of Commerce		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	97279	11/01/2025		2026 membership	448.42 - DUES, MEMBERSHIP & SUBSCRIPTION	-118.00

Fredericksburg Sewer and Water Authority - Water Fund  
Check Detail Water Fund - For Meetings  
November 18 through December 12, 2025

Type		Num	Date	Name	Memo	Account	Paid Amount
TOTAL							
Bill Pmt -Check	8404	12/04/2025	Met-Ed			100.06 - FULTON WATER CHECKING ACCOUNT	-118.00
Bill	95920334595	11/25/2025			10/24/25-11/23/25	448.367 - 100 101 080 313-office	-87.15
TOTAL							-87.15
Bill Pmt -Check	8405	12/04/2025	Moyer Instruments			100.06 - FULTON WATER CHECKING ACCOUNT	-740.00
Bill	31922	12/01/2025			Annual calibration p chlorine scale	448.254 - Equipment-Operations	-740.00
TOTAL							-740.00
Bill Pmt -Check	8406	12/04/2025	PA Rural Water			100.06 - FULTON WATER CHECKING ACCOUNT	-52.50
Bill	85815	12/02/2025			Integrating AI and Machine learning - Dusty	448.16 - TRAINING & CONFERENCE	-52.50
TOTAL							-52.50
Bill Pmt -Check	8407	12/04/2025	Sattazahn Refuse Removal			100.06 - FULTON WATER CHECKING ACCOUNT	-35.00
Bill	58205	11/24/2025			November 2025	448.253 - Contracted Svs-Operations	-35.00
TOTAL							-35.00
Bill Pmt -Check	8408	12/04/2025	Suburban Testing Labs			100.06 - FULTON WATER CHECKING ACCOUNT	-354.00
Bill	P2502541	11/30/2025			November 2025	448.222 - Lab Samples	-354.00
TOTAL							-354.00
Bill Pmt -Check	8409	12/04/2025	Verizon Wireless			100.06 - FULTON WATER CHECKING ACCOUNT	-139.15
Bill	6129161362	11/22/2025			10/23/25-11/22/25	448.320 - Operations Mobile Phone Service	-139.15
TOTAL							-139.15
Bill Pmt -Check	8410	12/04/2025	WellSpan Occupational Health - York			100.06 - FULTON WATER CHECKING ACCOUNT	-62.50
Bill	2026	12/03/2025			2026 Consortium Renewal	448.226 - Cdl/Drug Testing	-62.50
TOTAL							-62.50
Bill Pmt -Check	8411	12/04/2025	Met-Ed			100.06 - FULTON WATER CHECKING ACCOUNT	-19.93
Bill	95920334595	11/26/2025			10/24/25-11/23/25	448.366 - 100 101 080 339-Garage	-19.93
TOTAL							-19.93
Bill Pmt -Check	8412	12/04/2025	PA Rural Water			100.06 - FULTON WATER CHECKING ACCOUNT	-300.00
Bill	85745	11/19/2025			PRWA Training Seminar #6820	448.16 - TRAINING & CONFERENCE	-300.00
TOTAL							-300.00
Bill Pmt -Check	8413	12/04/2025	Met-Ed			100.06 - FULTON WATER CHECKING ACCOUNT	-1,886.31
Bill	95930295865	12/02/2025			10/24/25-11/23/25	448.364 - 100 017 434 794-Well 6	-1,886.31
TOTAL							-1,886.31
Bill Pmt -Check	8414	12/04/2025	PA Rural Water			100.06 - FULTON WATER CHECKING ACCOUNT	-572.00
Bill	85628	11/15/2025			membership dues for dual system	448.16 - TRAINING & CONFERENCE	-572.00
TOTAL							-572.00
Bill Pmt -Check	8415	12/11/2025	Dempsey Uniform & Linen Supply			100.06 - FULTON WATER CHECKING ACCOUNT	-39.51
Bill	19080565	12/09/2025			uniforms	448.224 - Uniform Expense	-39.51
TOTAL							-39.51
Bill Pmt -Check	8416	12/11/2025	Utility Service Co. Inc.			100.06 - FULTON WATER CHECKING ACCOUNT	-26,452.40
Bill	638072	12/01/2025			West Tank-annual	448.253 - Contracted Svs-Operations	-26,452.40
TOTAL							-26,452.40
Bill Pmt -Check	EFT	11/25/2025	Met-Ed			100.06 - FULTON WATER CHECKING ACCOUNT	-30.98
Bill	95980075401	10/27/2025			09/22/25-10/21/25	448.362 - 100 097 919 987-Legion Vault	-30.98
Bill	95980075403	10/27/2025			09/22/25-10/21/25	448.368 - 100 017 430 398-CoLa Intercome	-28.13
TOTAL							-59.11



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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt-Check	EFT	12/01/2025	UGI Utilities, Inc.		100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	51000369217	11/13/2025		10/16/25-11/13/25	448.367 · 100 101 080 313-office	-19.09
TOTAL						-19.09
Bill Pmt-Check	EFT	12/04/2025	Fulton Bank Visa		100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	5265	11/10/2025		postage	448.211 · Office Supplies	-29.87
TOTAL						-29.87
Bill Pmt-Check	EFT	12/04/2025	Comcast		100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	0031923	11/12/2025		11/17/25-12/16/25	448.322 · Operations Internet & Phone	-227.57
TOTAL						-227.57
					TOTAL	-152,039.26
					payroll	\$13,583.49
					COLA	\$106,676.98
					expenses	\$31,778.79

Fredericksburg Sewer and Water Authority - Sewer Fund  
Check Detail Sewer Fund - For Meetings  
November 18 through December 12, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
General Journal	5298	11/24/2025		To record transfer of funds for payroll	100.06 · FULTON SEWER CHECKING	
				To record transfer of funds for payroll	429.12 · Salaries - Board Of Directors	-100.00
				To record transfer of funds for payroll	429.14 · Salaries - Staff	-6,588.10
				To record transfer of funds for payroll	481.161 · Fica	-402.19
				To record transfer of funds for payroll	481.163 · Medicare	-94.06
				To record transfer of funds for payroll	481.165 · PMAA UC Fund	-1.86
				To record transfer of funds for payroll	429.151 · Health	136.64
TOTAL						-7,049.57
General Journal	5299	12/09/2025		To record transfer of funds for payroll	100.06 · FULTON SEWER CHECKING	
				To record transfer of funds for payroll	429.14 · Salaries - Staff	-6,355.71
				To record transfer of funds for payroll	481.161 · Fica	-384.61
				To record transfer of funds for payroll	481.163 · Medicare	-89.95
				To record transfer of funds for payroll	481.165 · PMAA UC Fund	-0.94
				To record transfer of funds for payroll	429.151 · Health	136.64
TOTAL						-6,694.57
General Journal	5380	12/01/2025		To record loan payment MV PV #27719 December	100.06 · FULTON SEWER CHECKING	
				To record loan payment MV PV #27719 December, 1472.07 · Principal Mv Pv Loan 27719		-13,819.59
				To record loan payment MV PV #27719 December, 1471.07 · Interest Mv Pv Loan 27719		-1,722.29
TOTAL						-15,541.88
General Journal	5384	12/01/2025		To record PennVest Loan 71386 -December, 2025	100.06 · FULTON SEWER CHECKING	
				To record PennVest Loan 71386 -December, 2025	471.13 · Interest St Pv Loan 71386	-11,320.10
				To record PennVest Loan 71386 -December, 2025	472.13 · Principal St Pv Loan 71386	-46,225.44
TOTAL						-57,545.54
Bill Pmt -Check	9246	12/04/2025	Amazon Capital Services	diamond cutting wheel, replacement conductivity pro	100.06 · FULTON SEWER CHECKING	
Bill	137GHND7W9M	11/20/2025			429.225 · Other Supplies	-94.90
TOTAL						-94.90
Bill Pmt -Check	9247	12/04/2025	Bearings, Belts & Chain, Inc		100.06 · FULTON SEWER CHECKING	
Bill	L-27936	07/14/2025		Timken	429.225 · Other Supplies	-99.75
TOTAL						-99.75
Bill Pmt -Check	9248	12/04/2025	Comcast		100.06 · FULTON SEWER CHECKING	
Bill	0031055	11/18/2025		11/25/25-12/24/25	429.324 · Admin Internet & Phone	-189.64
TOTAL						-189.64
Bill Pmt -Check	9249	12/04/2025	Countryside Propane LLC		100.06 · FULTON SEWER CHECKING	
Bill	1405275	11/28/2025		LP Gas	429.361 · 100 017 407 220-Old Plant	-773.40
TOTAL						-773.40
Bill Pmt -Check	9250	12/04/2025	D.E. Richard Garage, Inc.		100.06 · FULTON SEWER CHECKING	
Bill	28386	11/10/2025		2007 Chevrolet state inspection	429.331 · Vehicles Repair & Maintenance	-50.00
TOTAL						-50.00
Bill Pmt -Check	9251	12/04/2025	Dempsey Uniform & Linen Supply		100.06 · FULTON SEWER CHECKING	
Bill	19056880	11/17/2025		fred0151 uniforms	429.224 · Uniform Expense	-39.51
Bill	19065171	11/24/2025		uniforms	429.224 · Uniform Expense	-39.51
Bill	19072682	12/01/2025		uniforms	429.224 · Uniform Expense	-39.51
TOTAL						-118.53

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Fredericksburg Sewer and Water Authority - Sewer Fund  
Check Detail Sewer Fund - For Meetings  
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Bill	Pmt -Check	9252	12/04/2025	Docsoo	100.06 · FULTON SEWER CHECKING	429.213 · Equipment Lease	-30.17
Bill		488005	11/19/2025				-30.17
TOTAL							
Bill	Pmt -Check	9253	12/04/2025	Envirep Inc	100.06 · FULTON SEWER CHECKING	429.282 · East Main Street Pump Station	-1,114.92
Bill		ENV00821	11/06/2025				-1,114.92
TOTAL							
Bill	Pmt -Check	9254	12/04/2025	Excelsior Blower Systems	100.06 · FULTON SEWER CHECKING	429.251 · Supplies-Operations	-89.32
Bill		0922560-IN	11/03/2025				-89.32
TOTAL							
Bill	Pmt -Check	9255	12/04/2025	J.C. Ehrlich Inc.	100.06 · FULTON SEWER CHECKING	429.252 · Contracted Svc.-Ehrlich, garba	-43.87
Bill		85123110	11/25/2025				-43.87
TOTAL							
Bill	Pmt -Check	9256	12/04/2025	Jonestown Ag Supply	100.06 · FULTON SEWER CHECKING	429.225 · Other Supplies	-1.47
Bill		1558879	11/17/2025				-1.47
Bill		1558296	11/20/2025				-28.36
Bill		1560602	12/01/2025				-27.90
TOTAL							-57.73
Bill	Pmt -Check	9257	12/04/2025	Lebanon Valley Chamber of Commerce	100.06 · FULTON SEWER CHECKING	429.42 · DUES, MEMBERSHIP & SUBSCRIPTION	-118.00
Bill		97278	11/01/2025				-118.00
TOTAL							
Bill	Pmt -Check	9258	12/04/2025	Met-Ed	100.06 · FULTON SEWER CHECKING	429.366 · 100 101 080 313-office	-87.16
Bill		95920334595	11/26/2025				-87.16
TOTAL							
Bill	Pmt -Check	9259	12/04/2025	PA Rural Water	100.06 · FULTON SEWER CHECKING	429.16 · TRAINING & CONFERENCES	-52.50
Bill		85815	12/02/2025				-52.50
TOTAL							
Bill	Pmt -Check	9260	12/04/2025	Sattazahn Refuse Removal	100.06 · FULTON SEWER CHECKING	429.252 · Contracted Svc.-Ehrlich, garba	-35.00
Bill		58205	11/24/2025				-35.00
TOTAL							
Bill	Pmt -Check	9261	12/04/2025	Suburban Testing Labs	100.06 · FULTON SEWER CHECKING	429.222 · Lab Samples	-2,227.00
Bill		P2502541	11/30/2025				-2,227.00
TOTAL							
Bill	Pmt -Check	9262	12/04/2025	Swatara Township	100.06 · FULTON SEWER CHECKING	364.126 · Debt Service	-76.65
Bill		16525	11/06/2025				-106.94
Bill		16557	11/20/2025				-69.00
Bill		16570	12/01/2025				-96.25
Bill							-72.69
Bill							-127.31
TOTAL							-548.84
Bill	Pmt -Check	9263	12/04/2025	USA Blue Book	100.06 · FULTON SEWER CHECKING	429.251 · Supplies-Operations	-769.62
Bill		INV00875661	11/04/2025				-769.62
TOTAL							
Bill	Pmt -Check	9264	12/04/2025	Verizon Wireless	100.06 · FULTON SEWER CHECKING		



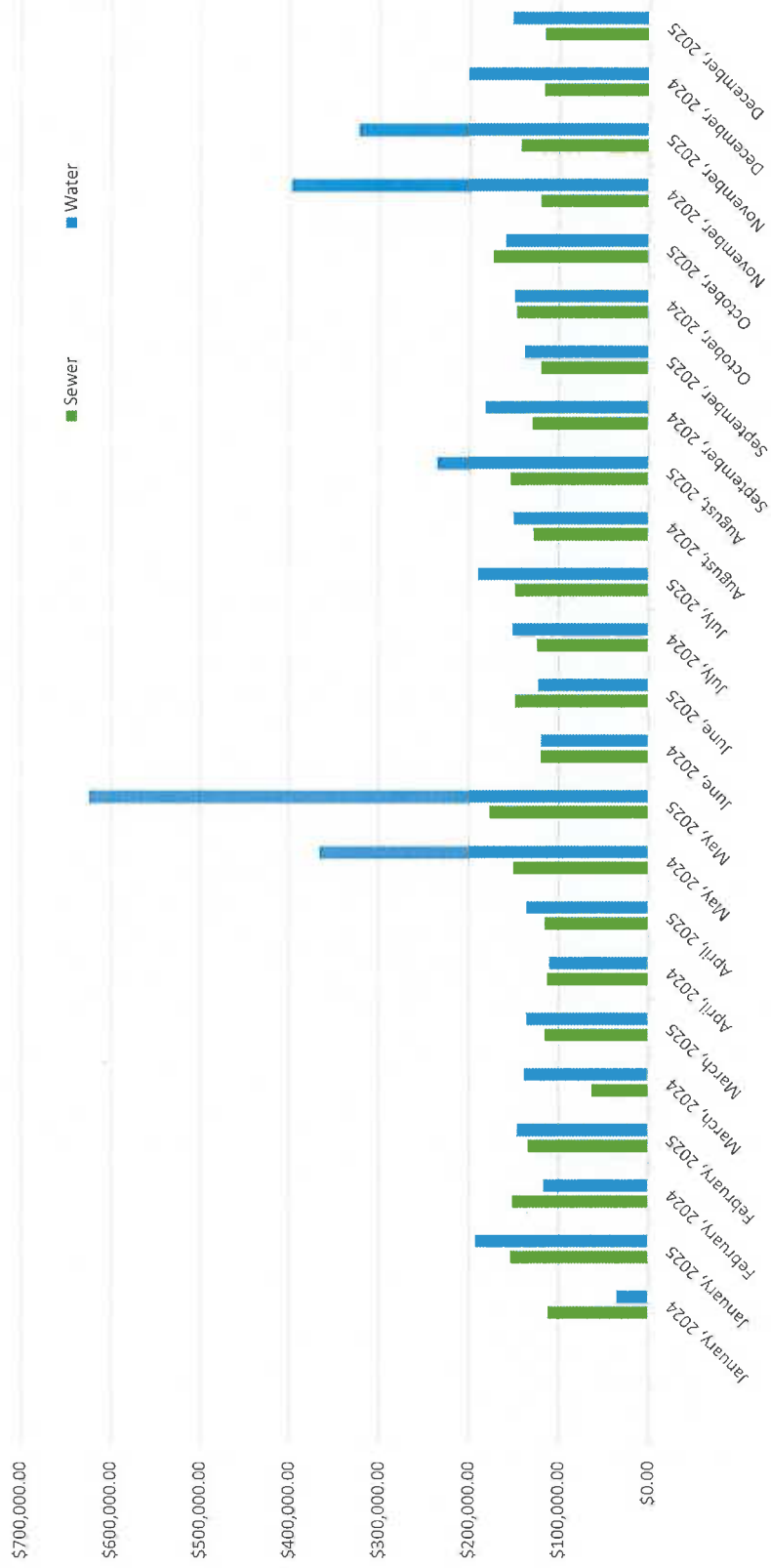
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Fredericksburg Sewer and Water Authority - Sewer Fund  
Check Detail Sewer Fund - For Meetings  
November 18 through December 12, 2025

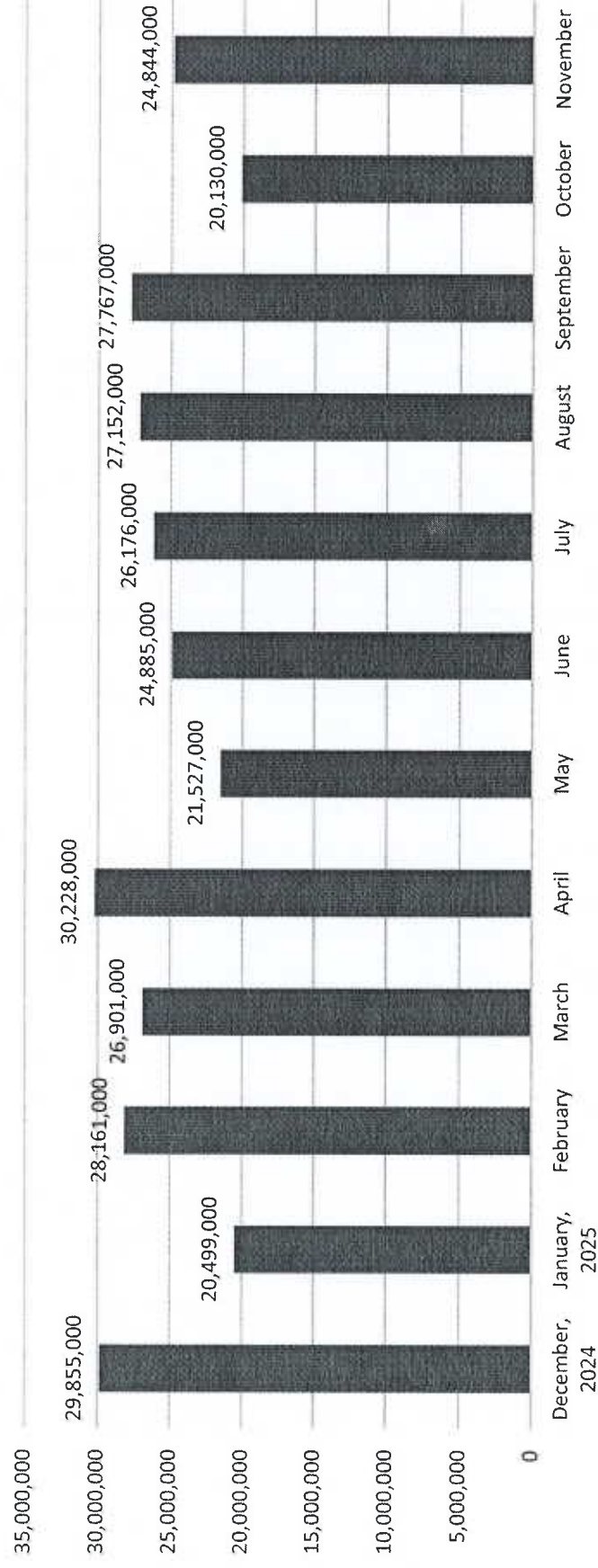
Bill	6129161392	11/22/2025			429.320 · Operations Mobile Phone Service	-139.16
TOTAL						-139.16
Bill Pmt -Check	9265	12/04/2025	WellSpan Occupational Health - York		100.06 · FULTON SEWER CHECKING	-62.50
Bill	2026	12/03/2025		2026 Consortium renewal	429.226 · Cd/Drug Testing	-62.50
TOTAL						
Bill Pmt -Check	9266	12/04/2025	Met-Ed		100.06 · FULTON SEWER CHECKING	-19.93
Bill	95920334596	11/26/2025		10/24/25-11/23/25	429.367 · 100 101 080 339-Garage	-19.93
TOTAL						-19.93
Bill Pmt -Check	9267	12/11/2025	Dempsey Uniform & Linen Supply	fred0151	100.06 · FULTON SEWER CHECKING	-39.51
Bill	19080565	12/08/2025		uniforms	429.224 · Uniform Expense	-39.51
TOTAL						
Bill Pmt -Check	9268	12/11/2025	DigiKey		100.06 · FULTON SEWER CHECKING	-12.49
Bill	118849632	12/08/2025		Cap Alum	429.225 · Other Supplies	-12.49
TOTAL						
Bill Pmt -Check	9269	12/11/2025	Jono Hardware		100.06 · FULTON SEWER CHECKING	-19.57
Bill	163646/1	12/09/2025		joint compound, sandscreen, drywall joint tape	429.225 · Other Supplies	-19.57
TOTAL						
Bill Pmt -Check	9270	12/11/2025	Pennsylvania One Call System, Inc.		100.06 · FULTON SEWER CHECKING	-1.00
Bill	0001130439	11/30/2025		supplemental text message	429.253 · Contracted Svc.-Operations	-1.00
TOTAL						
Bill Pmt -Check	9271	12/11/2025	Powerton Generators, Inc		100.06 · FULTON SEWER CHECKING	-2,844.00
Bill	0000045474	12/03/2025		inspection of 7 generators	429.253 · Contracted Svc.-Operations	-2,844.00
TOTAL						
Bill Pmt -Check	9272	12/11/2025	Waste Management		100.06 · FULTON SEWER CHECKING	-7,462.73
Bill	6151044-0061-4	12/01/2025		November 2025	429.223 · Sludge Removal	-7,462.73
TOTAL						
Bill Pmt -Check	EFT	11/26/2025	Met-Ed		100.06 · FULTON SEWER CHECKING	-2,874.34
Bill	95980075405	10/27/2025		9/22/25-10/21/25	429.368 · 100 060 490 727-MV WWTP	-2,874.34
Bill	95980075404	10/27/2025		09/22/25-10/21/25	429.365 · 100 060 427 687-Little Mtn PS	-294.84
Bill	95980075400	10/27/2025		09/22/25-10/21/25	429.364 · 100 017 592 336-Lickdale Rd PS	-29.70
Bill	95980075399	10/27/2025		09/22/25-10/21/25	429.361 · 100 017 407 220-Old Plant	-24.63
Bill	95980075398	10/27/2025		09/22/25-10/21/25	429.362 · 100 017 406 222-E. Main PS	-317.64
Bill	95980075402	10/27/2025		09/22/25-10/21/25	429.369 · 100 100 740 636-WWTP	-8,273.89
TOTAL						-11,815.04
Bill Pmt -Check	EFT	12/01/2025	UGI Utilities Inc.		100.06 · FULTON SEWER CHECKING	-19.10
Bill	510003969217	11/13/2025		10/16/25-11/13/25	429.366 · 100 101 080 313-office	-19.10
TOTAL						
Bill Pmt -Check	EFT	12/04/2025	Fulton Bank Visa		100.06 · FULTON SEWER CHECKING	-61.31
Bill	6265	11/10/2025		postage	429.211 · Office Supplies	-61.31
TOTAL						
Bill Pmt -Check	EFT	12/04/2025	Comcast		100.06 · FULTON SEWER CHECKING	-227.57
Bill	0031923	11/12/2025		11/17/25-12/16/25	429.325 · Operations Internet & Phone	-227.57
TOTAL						

TOTAL	-116,055.82
payroll	\$13,744.14
loan pymts	\$73,087.42
expenses	\$29,224.26

Payables



## Gallons



Meter	Service Date	Previous Reading	Current Reading	Gallons	Amount Paid
10 Inch 2 Inch	December, 2024	433,909 69,964	461,381 72,347	29,855,000	\$122,009.89
10 Inch 2 Inch	January, 2025	461,381 72,347	480,203 74,024	20,499,000	\$84,305.21
10 Inch 2 Inch	February	480,203 74,024	506,176 76,212	28,161,000	\$115,183.07
10 Inch 2 Inch	March	506,176 76,212	531,081 78,208	26,901,000	\$115,357.52
10 Inch 2 Inch	April	531,081 78,208	558,867 80,650	30,228,000	\$129,397.46
10 Inch 2 Inch	May	558,867 80,650	578,417 82,627	21,527,000	\$92,679.24
10 Inch 2 Inch	June	578,417 82,627	601,048 84,881	24,885,000	\$106,850.00
10 Inch 2 Inch	July	601,048 84,881	625,132 86,973	26,176,000	\$112,298.02
10 Inch 2 Inch	August	625,132 86,973	650,060 89,197	27,152,000	\$116,416.74
10 Inch 2 Inch	September	650,060 89,197	675,600 91,424	27,767,000	\$119,012.04
10 Inch 2 Inch	October	675,600 91,424	694,116 93,038	20,130,000	\$86,783.90
10 Inch 2 Inch	November	694,116 93,038	716,746 95,252	24,844,000	\$106,676.98
Total Consumption				308,125,000	
Total Water Payments					\$1,306,970.07
Cost per Thousand Gallon					\$4.2417



**Office Report**  
**December 15, 2025**

**Action Items**

None

**General Information**

Lien filed on 27 Kreider Dr. Jonestown, PA for non-payment.

South Fredericksburg/Monroe Valley quarterly bills were mailed 12/3/25.

27 doors were posted with shut off notices. Original payment due date - 11/10/25.

Hamilton and Musser audit of 2025 is scheduled for May 20<sup>th</sup> and 21<sup>st</sup>.

Trish will be covering the office while I am out from January 12<sup>th</sup> through the 22<sup>nd</sup>.

**Ongoing Business**

Treatment, collection and conveyance certificate for the Sewage Planning Module Exemption signature requested from Chrisland Engineering for Dale Yingst -Palmyra Homes, Inc expansion of 96 EDU's. Signed at 8/19/24 Board meeting.

Will Serve Letters for sewer and water design adequacy of 96 EDU's were mailed.

Request for 32 EDU's from COLA at a cost of \$75,600 Palmyra paid COLA tapping fees 11/6/25.

Check was mailed to COLA. 11/17/25 Board approved 32 EDU's sewer/water fees for FSWA, reviewed annually.

Dave Hanula, with Everlasting Rock and Hennick Construction proposed a 45 dwelling unit along Center St and Poplar St. Hanover Engineering, on behalf of Mr. Hanula are requesting confirmation of public sanitary sewer and public water capacity and service for the project. The Board made a motion to have FSWA Engineer and Solicitor speak with Hanover Engineering regarding water capacity and negotiating directly with COLA to obtain permanent capacity. *No change*

Bell and Evans submitted documentation for the conditional approval given on 8/18/25 for the sewer/water request at 109 Fredericksburg Rd, Logistic Center Truck Garage. I have forwarded this information to SESI for review. Master water and sewer agreement still needed

## December 15, 2025 - Operations Report

### \*Items requiring board action\*

**W1.** Our water SCADA operating system support contract is due for renewal. I have included the quote from Inductive Automation in this report on pages 3-8 and a purchase order on page 9. The price is \$4812, which is the same as it was last year. Does the Board approve of this purchase?

### \*General Sewer Information\*

1. The three WWTP's are all operating well and within:
  - a. **Little Swatara Creek Wastewater Plant** – The plant is running very well again now that the 3<sup>rd</sup> reactor is online and established. We have seen the total phosphorus and total nitrogen removal improve significantly. We have also been able to start decreasing the amount of DelPAC that we feed as the biological phosphorus removal has improved. Due to more complete treatment of the influent loadings, we are also seeing better digestion in the digesters, which leads to lower sludge inventories.

2025-2026 Little Swatara Creek WWTP Nutrient Production						
Month	Phosphorus - 974 Pounds Annually			Nitrogen - 11,531 Pounds Annually		
	Max Allowable Monthly Average (lbs)	Discharged by FSWA (lbs)	Total Remaining for 2025-26 (lbs)	Max Allowable Monthly Average (lbs)	Discharged by FSWA (lbs)	Total Remaining for 2025-26 (lbs)
Oct	81	245.8	728.2	961	1121.2	10409.8
Nov	81	17.7	710.5	961	233.8	10176.0
Dec	81			961		
Jan	81			961		
Feb	81			961		
Mar	81			961		
Apr	81			961		
May	81			961		
Jun	81			961		
Jul	81			961		
Aug	81			961		
Sep	81			961		
Total	974	263.5	710.5	11531	1355	10176.0

- b. **Monroe Valley Wastewater Plant** – The plant is running very well.
  - c. **Lickdale Wastewater Plant** – The Plant is running very well except for a problem with the DelPAC feed system which should be repaired by the end of the week.

2. We rebuilt two East Main Street Pump Station pumps. One of them is in service again and the second is our standby.
3. We have been working on rebuilding the #2 process blower at the LSC WWTP.
4. We have received 2 quotes for the road repair work that Bethel Township has asked us to address. Ebersole Excavating quoted \$165,00. A.H. Moyer quoted \$156,000. I also requested a quote from Aurther 'Pat' Aungst, but we haven't received the quote yet. *(Work continues.)*

### **\*General Water Information\***

1. The water system is running well.
2. I have been coordinating with the engineers on details about the new filter plant installation.
3. The Lebanon Meter Pit 10" GA Pressure Regulator/Sustaining Valve is not closing properly. It normally restricts the pressure from ~83 psi coming in to ~60 psi out. It has been climbing for the last 2-3 months and is now at ~78 psi going out. I spoke with a technician from the Edwin Elliot Co., (the vendor that reps GA valves) and he provided me with a recommended parts list for us to try repair the valve. I ordered the parts, and we will install them. The parts have arrived. *(On the list to be completed yet.)*
4. I continue to train the operations staff in the specifics of water operations.
5. We continue to assist the office staff with meter reading, data logging, etc.

### **\*General Information\***

1. Bell & Evans is in the process of a large upgrade at Plant 2. *(Work continues.)*
2. The Bell & Evans transmission line from Plant 1 to Plant 3 is progressing quickly. Once this line is in, it will reduce their water demand on FSWA. *(Work continues.)*
6. The output shaft on the hydraulic motor for the older Hustler mower snapped during the last mowing of the season. We repaired the shaft and reassembled the hydraulic motor.



## Quote

Fredericksburg Sewer & Water Authority

## Quote #1407225

Quote valid: December 5, 2025 - May 4, 2026

Payment Terms: Net 30

### Bill To:

Fredericksburg Sewer & Water Authority  
Dusty Keller  
113 E MAIN ST, PO BOX 161  
FREDERICKSBURG, PA 17026  
US

### Ship To:

Fredericksburg Sewer & Water Authority  
Dusty Keller  
113 E MAIN ST, PO BOX 161  
FREDERICKSBURG, PA 17026  
US

### Product

#### PriorityCare Support Plan Renewal: Fredericksburg Sewer & Water

Term: May 04, 2026 - May 04, 2027

Licenses: QPK-VT7

PriorityCare is our premium support offering, providing unlimited phone, email, and web support at our highest priority level, as well as free software upgrades and 15% discounts on training courses.

### Price

\$4,812.00

### Qty

1

### Total

\$4,812.00

### Price

\$4,812.00

### Subtotal

\$4,812.00

### Sales Tax

\$0.00

### Total

\$4,812.00 USD

THIS QUOTE, AND ANY RELATED SALE, IS NULL AND VOID IF ALTERED IN ANY MANNER BY ANYONE OTHER THAN AUTHORIZED INDUCTIVE AUTOMATION PERSONNEL. THIS QUOTE IS VALID ONLY TO THE PARTY TO WHOM IT IS ISSUED AND IS NOT VALID AND MAY NOT BE TRANSFERRED TO ANY OTHER PARTY.



## Quote

*Fredericksburg Sewer & Water Authority*

# Quote #1407225

Quote valid: December 5, 2025 - May 4, 2026

Payment Terms: Net 30

## Comments

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The software is delivered electronically.

Any questions or comments, please contact:

Javal Patel  
Account Executive  
Direct: +1 916-790-2132

## Notes

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This quote was generated on December 5, 2025

THIS QUOTE, AND ANY RELATED SALE, IS NULL AND VOID IF ALTERED IN ANY MANNER BY ANYONE OTHER THAN AUTHORIZED INDUCTIVE AUTOMATION PERSONNEL, THIS QUOTE IS VALID ONLY TO THE PARTY TO WHOM IT IS ISSUED AND IS NOT VALID AND MAY NOT BE TRANSFERRED TO ANY OTHER PARTY



## Fredericksburg Sewer & Water: 116046

PriorityCare Support Plan  
Renewal Date: May 4, 2026  
Price: \$4,812.00

### Support Renewal Reminders:

**Annual Support reminders will be sent to:** dkeller@fswaonline.net

Please contact sales@inductiveautomation.com if the support contact information needs to be updated.

Inductive Automation's Support Policy can be found at: <https://inductiveautomation.com/support/policy/>

<u>License Key</u>	<u>Platform</u>	<u>Location</u>	<u>Phone Support</u>	<u>Web Portal Support</u>	<u>Upgrade Protection</u>
QPK-VT7	Ignition Standard	HARRISBURG	✓	✓	✓

## Fredericksburg Sewer & Water: 116046

PriorityCare Support Plan  
Renewal Date: May 4, 2026  
Price: \$4,812.00

### **Support Plan Notes**

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#### **PriorityCare Support Plan**

PriorityCare is our premium support offering, providing unlimited phone, and web support at our highest priority level, as well as free software upgrades and member discounts. 24% of the retail price of software at the time of purchase.

#### **TotalCare Support Plan**

Get peace of mind for the entire year with unlimited phone, and web portal access to our technical support reps, free software upgrades, and member discounts. 20% of the retail price of software at the time of purchase.

#### **BasicCare Support Plan:**

Best for customers who want access to technical support reps via the web portal, but don't require that issues be expedited via phone support. Includes free upgrades to any modules purchased, plus web portal support. 16% of the retail price of software at the time of purchase.

#### **Policies and Pricing**

Support plans are calculated for a year and should be kept current by renewing annually. Your plan price is based on the retail cost of the software. If a lapse occurs, you will be charged a reinstatement fee (which is calculated at a daily rate) and if this lapse is prior to a major update, you will be required to upgrade to the current version to reinstate your Support plan. Upgrades are priced at 65% of the current retail cost.

#### **Upgrades**

Upgrades are free for any software under a BasicCare, TotalCare, or PriorityCare support plan. If an upgrade is needed and a support plan is not in place, customers will have to pay 65% of the software's current retail price.

#### **Technical Support**

USA Toll-Free: 1-800-266-7798  
International: 1-916-456-1045

#### **Partner Support**

Sepasoft MES Module Support: 1-800-207-5506  
Cirrus Link MQTT Module Support: 1-844-924-7787

#### **For Remittance and all other inquiries:**

[accountservices@inductiveautomation.com](mailto:accountservices@inductiveautomation.com)

## Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>INDUCTIVE AUTOMATION LLC</b>	
	<b>2</b> Business name/disregarded entity name, if different from above.	
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> <b>LLC.</b> Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) <b>P</b> <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)  (Applies to accounts maintained outside the United States.)
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>	
	<b>5</b> Address (number, street, and apt. or suite no.). See instructions. <b>90 BLUE RAVINE ROAD</b> <b>6</b> City, state, and ZIP code <b>FOLSOM, CA 95630</b> <b>7</b> List account number(s) here (optional)	<b>Requester's name and address (optional)</b>

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>								
			-					
<b>or</b>								
<b>Employer identification number</b>								
4	7	-	2	1	6	5	5	1 5

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	<b>Signature of U.S. person</b> 	<b>Date</b> 1/8/2025
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



## Inductive Automation Remittance Information

Our preferred form of payment is ACH/Wire or Credit Card.

### Electronic Payments

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#### Wire Transfers:

Account Name: Inductive Automation LLC  
Bank Name: ZB, N.A. dba California Bank & Trust  
ABA routing number (domestic): 121002042  
Swift code (foreign): ZFNBUS55  
Account number: 5790368079

#### Automated Clearing House (ACH):

Account Name: Inductive Automation LLC  
Bank Name: ZB, N.A. dba California Bank & Trust  
ABA routing number: 121002042  
Account number: 5790368079

Include your order number in the payment details field, and email remittance information to [accounting@inductiveautomation.com](mailto:accounting@inductiveautomation.com).

#### Credit Card:

Email [accounting@inductiveautomation.com](mailto:accounting@inductiveautomation.com) with the invoice number and email address of the payer. A link will be sent to the payer's email in order to pay online.

### Check Payments - Our remittance address is:

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Inductive Automation LLC  
90 Blue Ravine Road  
Folsom, CA 95630 USA



Customer ID: Fredericksburg Sewer &amp; Water

Ship to N/A

Delivery Date

[illegible]

- |           |             |
|-----------|-------------|
| Subtotal  | \$ 4,812.00 |
| Sales Tax |             |
| Total     | \$ 4,812.00 |

Office Manager  
PO Box 161  
Fredericksburg, PA 17026  
(717) 865-7452  
(717) 865-0779

Date \_\_\_\_\_



**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**Steckbeck Engineering - Project Status Reports**  
**December 15, 2025**

**ENGINEERING ITEMS REQUIRING BOARD ACTION:**

- No engineering action items.

**GENERAL / ADMINISTRATIVE:**

- SESI continues to assist the Administrative and Operation Staffs with technical issues as requested.

**FREDERICKSBURG WWTP OPERATIONS SUPPORT:**

- We routinely review the monthly Commercial Sewer User O&M Charges for anomalies.
- Bell & Evans has tested their transfer pipelines and they may be in service by meeting night.

**MONROE VALLEY WWTP OPERATIONS SUPPORT:**

- No activity since the last report.

**WATER SYSTEM OPERATIONS SUPPORT:**

- No activity since the last report.

**WATER SYSTEM IMPROVEMENTS – MANGANESE FILTRATION FACILITY**

- The designs of the filtration plant, ancillary office building renovations, and all associated required design elements are essentially complete, except for small details. We address minor details as they arise.
- The PENNVEST funding application and collection of the required exhibits is essentially complete. There are a few remaining sections to be updated and exhibits to be created and attached. We have been adjusting the project budget as necessary.
- We are continuing preparation of the front-end specifications and bid forms for the bidding process. They are almost complete. We are waiting for final details to be resolved before we complete the Agreements, etc.
- We are now working with the intent to submit it for the February 4, 2026 deadline. The PENNVEST Board meeting is scheduled for April 15, 2026. This will push the schedule out some, but we are expecting to be able to get the filter building under roof, and the office building exterior finished, so that interior work in both buildings can continue through fall and winter 2026, with an anticipated startup date in the first half of 2027. No change since the last meeting.
- We have been working to complete the NPDES permit, including stormwater design, etc. It may be submitted by meeting time.
- We are working with the solar system engineer to integrate the design into our site and electrical system.
- The General Permit for the stream crossing has been issued.
- We are waiting for a new preliminary set of drawings from Dutchland for us to mark up all the hatches and pipe penetrations. No change since the last meeting.
- We have forwarded various items required by the PENNVEST to Eric Gibson for legal review and handling. No change since the last meeting.
- We have prepared the easement drawings for water line extensions not located in public roads, and we are coordinating with the solicitor, so he can contact the property owners and start the process of obtaining the easements. The airport has repaved a large portion of their driveway which will affect negotiations and construction techniques. No change since the last meeting.

**MISCELLANEOUS**

- Nothing this month

**Respectfully Submitted by:**  
**SESI – Jeff Steckbeck and Paul Lutzkanin**