

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
October 20, 2025

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Dale Bevans, Randy Sattazahn, Rick Rudy, Scott Gettle, Tom Demler and Kevin Helms of the Board were present. Jeffrey Steckbeck, Eric Gibson, Dusty Keller and Dot Stubblebine were also present.

COMMENTS/COMPLAINTS

None.

MEETING MINUTES

Mr. Helms made a motion to accept the meeting minutes for the September 15, 2025 meeting. Mr. Rudy seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for September 16, 2025 to October 16, 2025 were presented to the Board for approval to be paid in the amount of \$173,713.81 from the Sewer Fund and \$159,673.25 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

The Board questioned if the Industrial user's surcharge is covering costs. This rate is reviewed annually and may be adjusted in the Rate Resolution.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Rudy made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement, pending audit.

Mr. Bevans made a motion to renew the Fulton Bank Sewer Project Fund CD which matured on 10/17/25 for a term of 6 months at a rate of 3.59% Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

OFFICE REPORT

Mr. Bevans made a motion to accept the 32 EDU's as calculated by the City of Lebanon Authority, for the project from Dale Yingst dba Palmyra Homes. In addition, tapping fees will be assessed per the FSWA Rules and Regulations, which may differ from COLA's determination. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to release Bell & Evans Letter of Credit #STB1123 in the amount of \$489,755.52 and to reduce Bell & Evans Letter of Credit #STB1124 to \$1,233,048.66. Mr. Helms seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

The unused caustic soda tank will be converted into a second DelPak tank at the WWTP.

The WWTP continues to receive heavy concentrations of BOD. The 3rd SBR will be going into service.

Annville Township Public Works has agreed to sell 95 phosphorus credits at a cost of \$5.50 per credit.

The Little Mountain Road pump station had a level controller fail causing 3 manholes to surcharge. DEP was notified. The faulty bubbler was replaced. A redundant high water alarm float system will be installed in the wetwell.

The Chairman extended a thank you to Bell and Evans for their agreement to repaint the west tank saving the rate payers \$706,000.

ENGINEER'S REPORT

A motion was made for the Board to ratify its prior approvals for Officers of the Board, the Attorneys, the Engineers and the Administration Staff to sign any and all Pennvest and DEP documents related to the wells and water treatment filtration project application. The Board voted in favor of the motion.

A motion was made to authorize the Board Officers and the Secretary to sign the resolution applying for Pennvest loans. The Board voted in favor of the motion.

Work continues on the Pennvest funding application. All permits must be in hand to apply. We will most likely need to move our submission to the February 4, 2026 application date.

Mr. Bevans made a motion to authorize the engineer to include a solar, green energy application to our Pennvest submissions. Mr. Demler seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Work continues on the Bell and Evans water and sewer master agreements for the project at 109 Fredericksburg Rd Transportation Facility.

The Board went into executive session at 7:31 pm to discuss legal matters.

Following the executive session, the Board reconvened in public session at 7:50 pm. and took the following action: Mr. Bevans made a motion was to assist the Solicitor in compiling information to respond to Attorney Zimmerman's letter dated September 26, 2025 in regards to Farmers Pride Airport LLC. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

OLD BUSINESS

None.

NEW BUSINESS

A Christmas party will follow the meeting on December 15, 2025.

COMMITTEE REPORTS

Budget Committee – Met on October 14th. The 2025 budget is track. The committee will meet in the beginning of November to prepare the 2026 budget.

Building Committee – None

Operations Committee – The road repair per Bethel Township will need to be completed in spring of 2026

Personnel Committee – None

COMMENTS/COMPLAINTS

None.

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 8:01 pm.

**Respectfully submitted,
Dot Stubblebine
Secretary/Treasurer**