

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
September 15, 2025

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Dale Bevans, Randy Sattazahn, Rick Rudy, Scott Gettle and Kevin Helms of the Board were present. Jeffrey Steckbeck, Eric Gibson, Rodger Bollinger and Dot Stubblebine were also present. Tom Demler was excused from the meeting.

COMMENTS/COMPLAINTS

Mr. Bevans thanked the Board, operations and the professional staff for their involvement with the FSWA.

MEETING MINUTES

Mr. Rudy made a motion to accept the meeting minutes for the August 18, 2025 meeting.

Mr. Sattazahn seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for August 18, 2025 to September 15, 2025 were presented to the Board for approval to be paid in the amount of \$120,073.790 from the Sewer Fund and \$138,472.78 from the Water Fund. Mr. Helms made a motion to pay the bills as presented in the payables report. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Gettle made a motion to accept the financial statement, pending audit. Mr. Rudy seconded the motion and the Board voted for the acceptance of the financial statement, pending audit.

OFFICE REPORT

The 2026 Minimum Municipal Obligation worksheet for the pension plan was presented.

South Fredericksburg quarterly bills were mailed.

25 Shut off notices were posted to the doors.

OPERATION'S REPORT

A valve actuator circuit board for the #4 UV has been repaired.

Rehabilitation of the West Tank is completed and the tank was put back into service on 9/11/25.

Hydrants will be flushed on Sunday, September 28, 2025.

A significant leak was found and repaired at 147 E Main St.

ENGINEER'S REPORT

Submitted to DEP the responses to the first round of comments from DEP and are now expecting a second, less extensive, comment letter regarding the water filtration plant. No response has been received to date.

Work continues for the PennVest funding application. It is the intent to submit by the October 29, 2025 deadline. Various items have been forwarded to the Solicitor for legal review and handling.

SOLICITOR'S REPORT

Mr. Bevans made a motion to authorize the Solicitor to send a letter to the owners of Farmers Pride Airport LLC on behalf of the FSWA informing them that the water consumption will be calculated beginning on October 1, 2025 and will be billed with the January quarterly billing. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMITTEE REPORTS

Budget Committee – Will meet in the beginning of October.

Building Committee – None

Operations Committee – None

Personnel Committee – None

COMMENTS/COMPLAINTS

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ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:10 pm.

Respectfully submitted,
Dot Stubblebine
Secretary/Treasurer