

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**July 21, 2025**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Dale Bevans, Randy Sattazahn, Kevin Helms, Scott Gettle and Tom Demler of the Board were present. Jeffrey Steckbeck, Eric Gibson, Dustin Keller and Dot Stubblebine were also present. Rick Rudy was excused from the meeting.

**COMMENTS/COMPLAINTS**

Mike Bracrella updated the Board on Bell & Evans current water usage and Bell & Evans projected water usage through 2031.

**MEETING MINUTES**

Mr. Helms made a motion to accept the meeting minutes for the June 16, 2025 meeting. Mr. Gettle seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for June 16, 2025 through July 18, 2025 were presented to the Board for approval to be paid in the amount of \$149,377.51 from the Sewer Fund and \$190,115.98 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mr. Gettle made a motion to accept the financial statement, pending audit. Mr. Sattazahn seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE REPORT**

Mr. Bevans made a motion to authorize SESI to review the proposed Bell and Evans Realty II LLC plans for sewer connection for the transportation facility. Mr. Sattazahn seconded the motion and the Board voted of favor of the motion.

GF Bowman replaced the ignition module and flame sensor on the apartment hot water boiler at a cost of \$1,229.46.

Reed's Locksmith repaired the front door lock and closer.

The 2<sup>nd</sup> quarter water/sewer bills were mailed on July 2, 2025

**OPERATION'S REPORT**

Mr. Gettle made a motion to authorize Kohl Bros. Inc to replace the well pump and accessories at Well No. 5 at a cost not to exceed \$27,700.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The Little Swatara Creek Wastewater Plant is experiencing a problem with some of the process blowers coming in on lag mode which is inhibiting the biological phosphorus removal. Aqua Aerobics has been contacted to diagnose the problem.

Monroe Valley and Lickdale Wastewater plants are running very well.

A valve actuator circuit board for the #4 UV failed. A replacement was purchased for \$1,975 from Geiger Pump/MLK Inc and installed.

Parts were replaced on the supernatant pump panel at the Monroe Valley WWTP.

PaDEP requires triennially lead and copper sampling. Water samples were collected and tested from 10 homes and the results came back as non-detect.

Rehabilitation of the West Tank has begun.

On June 30, 2025 the analog input board at the East tank was knocked out due to a storm and was replaced at a cost of \$1,187.00.

The Gutermann leak detection equipment will be deployed on East Main St to pinpoint a possible leak.

The Lebanon Meter pit pressure regulator /sustaining valve is not closing properly and replacement parts have been ordered.

A sagging sanitary sewer line in the office basement was replaced and the broken sump pump line was repaired.

**Executive Session** The Board went into executive session at 7:45pm to discuss legal matters. The Board reconvened into public session at 8:07pm. No action was taken.

### **ENGINEER'S REPORT**

Submitted to DEP the responses to the first round of comments from DEP and are now expecting a second, less extensive, comment letter regarding the water filtration plant.

Work continues for the PennVest funding application. It is the intent to submit by the October 29, 2025 deadline.

An agreement for Engineering Services is required for funding of the water filtration plant. A draft will be prepared and submitted to the Board.

A tour of the Hollywood Casino filtration plant is scheduled on Tuesday, July 22, 2025.

### **SOLICITOR'S REPORT**

Working with Paul Lutzkanin for the PennVest funding application.

Researched the agreement regarding water usage at 141 Airport Rd.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

## **COMMITTEE REPORTS**

**Budget Committee** – The committee met to review the 2<sup>nd</sup> quarter report.

**Building Committee** – None

**Operations Committee** – Green sand filtration plant tour on July 22, 2025.

**Personnel Committee** – None

## **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mr. Sattazahn made a motion to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 8:20 pm.

**Respectfully submitted,**  
**Dot Stubblebine**  
**Secretary/Treasurer**