

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
May 19, 2025

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Dale Bevans, Rick Rudy, Randy Sattazahn, Kevin Helms, Scott Gettle and Tom Demler of the Board were present. Jeffrey Steckbeck, Eric Gibson, Dustin Keller and Dot Stubblebine were also present.

COMMENTS/COMPLAINTS

A welcome was extended to Eric Gibson – Gibson Law Group as being appointed as FSWA Solicitor.

MEETING MINUTES

Mr. Rudy made a motion to accept the meeting minutes for the April 7, 2025 meeting. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for March 18, 2025 through April 7, 2025 were presented to the Board for approval to be paid in the amount of \$177,430.13 from the Sewer Fund and \$624,893.31 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Gettle seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE REPORT

A motion was made by Mr. Gettle to authorize the chairman to sign the Written Certification Attachment to Sewage Facilities Planning Exemption Module Application Mailer for Bell and Evans Realty II LLC, transportation facility. Mr. Demler seconded the motion and the Board voted in favor of the motion.

On May 6, 2025 an email vote was taken to approve the issuance of a sewer permit for 230 Monroe Valley Dr, Jonestown. The vote resulted in 5 yeas and the permit was issued.

Fredericksburg past due notices were mailed 5/13/25. Payments are due 6/10/25.

Hamilton and Musser PC, CPA were at the office on May 14, 2025 to begin the 2024 audit.

We received a lease termination letter effective 5/31/25 from the apartment tenant. A new tenant will lease the apartment effective 6/1/25. The Solicitor will draft an updated lease.

OPERATION'S REPORT

Mr. Demler made a motion to approve the purchase of a Hach SC1000 probe module at a cost of \$1,701.38. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Little Swatara Creek wastewater plant is receiving a higher than normal level of BOD.

Sludge hauling was contracted due to LSC plant digesters not settling.

Received estimates to prepare bids for road repair required from the Township.

The 2024 Consumer Confidence Report was submitted and accepted by PaDEP. The FSWA website has been updated and the link will be printed on the 2nd quarter water bills.

The property at 141 Airport Rd, Fredericksburg has a significant water leak. There was discussion as to a contract regarding the water usage at this property.

Lead & Copper service line inventory notices must be sent annually to “unknown” line status customers.

ENGINEER’S REPORT

On June 4, 2025 the SRBC will vote on the approval of the FSWA withdrawal application for Well 7 and Well 8.

Reviewed and approved the proposed connection for 230 Monroe Valley Dr. Jonestown.

Assisted in filing of the Chapter 94 reports.

Will review the FSWA strong waste charges.

SOLICITOR’S REPORT

None.

OLD BUSINESS

None.

NEW BUSINESS

A motion was made by Mr. Bevans to authorize the Solicitor and the Engineer to compose a letter to Bell and Evans informing them that a 5% rate increase from COLA will result in an increase to the water rate. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

COMMITTEE REPORTS

Budget Committee – Meet on April 24, 2025. 1st quarter is on budget.

Building Committee – Lease for new tenant.

Operations Committee - None

Personnel Committee – None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:34 pm.

Respectfully submitted,
Dot Stubblebine
Secretary/Treasurer