

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
April 15, 2024

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Kevin Helms, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Jeffrey Steckbeck, Tony Fitzgibbons, Eric Gibson, Dustin Keller and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mr. Rudy made a motion to accept the meeting minutes. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for March 14, 2024 through April 9, 2024 were presented to the Board for approval to be paid in the amount of \$112,874.98 from the Sewer Fund and \$110,315.62 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Bevans made a motion to approve of Industrial Appraisal Co. conducting an appraisal at a cost of \$7,920.00. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Gettle made a motion to extend the vote from the March 18th Board Meeting to approve a credit to account #5208 in the amount of \$400.00, until the customer could be contacted. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to approve issuing a fire sprinkler permit for the Northern Lebanon High School renovations when all fees are paid in full. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to approve a credit in the amount of \$9,102.29 to account #3001. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to approve closing the office on Friday, July 5, 2024. Mr. Helms seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Gettle made a motion to approve the purchase of a 1999 Gradall 524D at a cost of \$22,000.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to approve Power Play Inc to softwash the office/garage building at a cost of \$740.00. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

The 2023 Consumer Confidence Report has been submitted to DEP.

ENGINEER'S REPORT

Completed the 2023 Consumer Confidence Report.

Filtration Plant design continues.

SOLICITOR'S REPORT

Introduced Eric Gibson.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into executive session at 7:25 pm.

Following the executive session, the Board reconvened in public session at 8:15 pm and took the following actions:

Mr. Bevans made a motion to accept Mrs. Martel's FSWA resignation. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to terminate employment of the FSWA Office Manager effective immediately. Office manager duties would be assumed by the Billing Clerk until a time when a decision for a permanent Office Manager is assigned. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to adjourn the meeting. Mr. Rudy seconded the motion.

The meeting adjourned at 8:20 pm

**Respectfully submitted,
Dot Stubblebine
Billing Clerk**