

**FREDERICKSBURG SEWER & WATER AUTHORITY  
MEETING MINUTES  
March 18, 2024**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Rick Rudy, Kevin Helms, Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Paul Lutzkanin, Tony Fitzgibbons and Lori Poorman were also present. Dustin Keller attended via telephone.

**COMMENTS/COMPLAINTS**

None

**MEETING MINUTES**

Mr. Rudy made a motion to accept the meeting minutes with revisions. Mrs. Martel seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for February 15, 2024 through March 13, 2024 were presented to the Board for approval to be paid in the amount of \$63,569.98 from the Sewer Fund and \$138,494.53 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Helms seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Mrs. Martel made a motion to approve opening a government high yield savings account for the Sewer Fund to be used as a holding account, to approve transferring \$450,000 into that account and to approve transferring \$350,000 in the Water Project Fund. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to approve the sheriff sale of the property at 18 Kreider Drive, pending receipt of a letter of approval from Swatara Township. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to approve to approve a credit to account 5208 in the amount of \$400.00, if customer brings his account current by the next billing cycle. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve an engineering review of the fire sprinkler system plans for the Northern Lebanon High School renovations. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

**OPERATION'S REPORT**

Mr. Keller reported that fire hydrants will be flushed Sunday, April 7, 2024

**ENGINEER'S REPORT**

Mr. Lutzkanin reviewed the 2023 CCR.

Mr. Lutzkanin reported that the new filtration plant will streamline the current water system making it less labor intensive cutting out several pumps etc.

**SOLICITOR'S REPORT**

Mr. Fitzgibbons reported that the cell tower agreement has been signed.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**COMMITTEE REPORTS**

**Budget Committee**

None

**Building Committee**

None

**Operations Committee**

The Operations meeting will be held March 26, 2024

**Personnel Committee**

None

**COMMENTS/COMPLAINTS**

Mr. Bevans made a motion to give all employees, as a thank you, 4 hours of comp time to be used in April as workload permits.

**ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:42 pm

**Respectfully submitted,**

**Lori A. Poorman**

**Office Manager/Secretary/Treasurer**