

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**February 19, 2024**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Rick Rudy, Kevin Helms, Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Jeffrey Steckbeck, Dustin Keller, Tony Fitzgibbons and Lori Poorman were also present.

**COMMENTS/COMPLAINTS**

None

**MEETING MINUTES**

Mrs. Martel made a motion to accept the meeting minutes with revisions. Mr. Rudy seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for January 12 through February 14, 2024 were presented to the Board for approval to be paid in the amount of \$152,230.56 from the Sewer Fund and \$116,967.97 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Helms seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Gettle seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Mrs. Martel made a motion to approve the Chairman and Secretary to sign the Developer's Agreement. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to approve issuing a sewer and water connection permit to Cold Springs, Poplar Street, when all fees are paid in full. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve issuing a fire sprinkler connection permit to Cold Springs, Poplar Street, when all fees are paid in full. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

**OPERATION'S REPORT**

Mr. Bevans made a motion to approve the purchase of the Priority Care Support Plan from Inductive Automation for the water SCADA software in the amount of \$4,812.00. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

**ENGINEER'S REPORT**

Mr. Steckbeck reviewed the draft NPDES permit renewal.

## **SOLICITOR'S REPORT**

Mrs. Martel made a motion to accept the 2024 Rate Resolution effective February 19, 2024. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to accept the cell lease for the East Tank in the amount of \$3,000.00 per month with a 3% annual increase. Mr. Helms seconded the motion and the Board voted in favor of the motion.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **COMMITTEE REPORTS**

### **Budget Committee**

None

### **Building Committee**

Mrs. Martel made a motion to approve the Terry Smith estimate for the kitchen renovations for the rental property. Mr. Demler seconded the motion and the Board voted in favor of the motion.

### **Operations Committee**

None

### **Personnel Committee**

None

## **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:37 pm

**Respectfully submitted,**  
**Lori A. Poorman**  
**Office Manager/Secretary/Treasurer**