

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
December 4, 2023

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Kevin Helms, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Paul Lutzkanin, Dustin Keller and Lori Poorman were also present. Rick Rudy, and Tony Fitzgibbons were absent.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for November 2, 2023 through November 30, 2023 were presented to the Board for approval to be paid in the amount of \$199,043.14 from the Sewer Fund and \$179,171.17 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Bevans made a motion to approve the 2024 Water and Sewer Budgets as presented. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Bevans requested that there be an action item for the next meeting regarding water testing.

ENGINEER'S REPORT

At the October 16, 2023 meeting Mr. Steckbeck reported that he anticipated a summer of 2025 startup for the Water Filtration project.

SOLICITOR'S REPORT

Solicitor was absent

OLD BUSINESS

None

NEW BUSINESS

Mr. Bevans requested that the Office Personnel send a meeting report to Bethel Township.

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into executive session at 7:22 pm

Following the executive session, the Board reconvened in public session at 7:55 pm and took the following actions:

Mr. Bevans made a motion to approve annual raises for Lori Poorman, Martin Uber, Dorothy Stublebine, Patricia Gerdes, Rodger Bollinger, and Dustin Keller. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:56 pm

Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer