

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**August 21, 2023**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Jeffrey Steckbeck, Tony Fitzgibbons, Dustin Keller and Lori Poorman were also present. Kevin Helms and Rick Rudy were absent.

**COMMENTS/COMPLAINTS**

None

**MEETING MINUTES**

Mr. Gettle made a motion to accept the meeting minutes. Mr. Demler seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for July 14, 2023 through August 16, 2023 were presented to the Board for approval to be paid in the amounts of \$140,577.08 from the Sewer Fund and \$140,354.14 from the Water Fund. Mrs. Martel made a motion to pay the bills as presented in the payable's reports. Mr. Demler seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

The group discussed whether or not to continue to accept cash at the office. It was decided to continue to accept cash.

**OPERATION'S REPORT**

Mr. Keller reported that fire hydrants will be flushed on September 10, 2023.

**ENGINEER'S REPORT**

No action items; no changes since last report

**SOLICITOR'S REPORT**

No action items

**OLD BUSINESS**

None

**NEW BUSINESS**

Mr. Bevans made a motion to have Mr. Demler and Mr. Gettle co-chair the Operations Committee with Mr. Demler focusing on sewer and Mr. Gettle focusing on water. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

## **COMMITTEE REPORTS**

### **Budget Committee**

The Budget Committee scheduled a meeting for September 20, 2023 at 9 am

### **Building Committee**

None

### **Operations Committee**

None

### **Personnel Committee**

None

## **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mrs. Martel made a motion to adjourn the meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:14 pm

**Respectfully submitted,  
Lori A. Poorman  
Office Manager/Secretary/Treasurer**