

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
July 17, 2023

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Kevin Helms, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Jeffery Steckbeck, Dustin Keller and Lori Poorman were also present. Rick Rudy, Bev Martel and Tony Fitzgibbons were absent.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mr. Helms made a motion to accept the meeting minutes. Mr. Demler seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for June 2, 2023 through July 13, 2023 were presented to the Board for approval to be paid in the amounts of \$293,611.97 from the Sewer Fund and \$149,929.82 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Helms made a motion to accept the financial statement, pending audit. Mr. Gettle seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

The group discussed email votes. It was verified that four (4) votes are needed for a majority vote. Additionally, Mr. Bevans reported that Mr. Fitzgibbons reported to him that "the ball" at the city regarding the sheriff sale of 103 Third Street was dropped and he will be contacting them to remedy to issue.

OPERATION'S REPORT

Mr. Demler made a motion to approve the purchase of fiberoptic cable in the amount of \$948.00 from Choice Communications and wire, conduit and supplies in the amount of \$18,653.25 from Shaedler Yesco. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Mr. Demler accepted a motion from Mr. Bevans to approve up to \$1,000.00 to beautify the wall in the front of the office building. Mr. Helms seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Steckbeck reported that they did receive a pumping rate determination from DEP and CJ is ready to come and sample and assist in pump testing when the service is ready. Additionally, Mr. Steckbeck reported that while they wait for a PFAS determination they are working on structural aspects for the water treatment project building.

SOLICITOR'S REPORT

Mr. Fitzgibbons was absent

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Helms accepted a motion from Mr. Bevans to adjourn the meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:17 pm

Respectfully submitted,

Lori A. Poorman

Office Manager/Secretary/Treasurer