

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
June 5, 2023

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Kevin Helms, Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Tony Fitzgibbons, Paul Lutzkanin, Dustin Keller and Lori Poorman were also present. Rick Rudy was absent.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for April 13th through June 1, 2023 were presented to the Board for approval to be paid in the amounts of \$237,307.04 from the Sewer Fund and \$224,461.68 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to issue a residential sewer connection permit to 294 Monroe Valley Drive, Lot 46. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the payoff of Fulton Bank loan #9003. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve Steckbeck Engineering to review the building plans for the residential sewer connection application for 276 Monroe Valley Drive, Lot 40. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve Entech Engineering to review the building plans for the residential sewer and water connection application for Cold Springs Rental, Poplar Street. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Demler made a motion to approve the purchase of a maintenance contract with Penn Power in the amount of \$5,680.00. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to approve the purchase of a pH electrode from USA Bluebook in the amount of \$925.63. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Lutzkanin reported that the permit amendment to remove the side stream EQ basin has been approved and the DEP Operations Permit has been issued.

Mr. Lutzkanin reported in regards to the construction of the new water treatment facility, that it will not be possible to obtain the construction permit, obtain bids, and construct the facility this construction season. According to the DEP application attached to the engineering report, Steckbeck Engineering plans to submit the DEP major permit amendment application package in July, 2023.

SOLICITOR'S REPORT

Mr. Fitzgibbons reported that a final version of the Qualtek lease will be presented to the Board for an approval vote.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

Mr. Bevans reported that the Operation Department will rebuild the short wall in the front of the office building.

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Bevans accepted a motion from Mr. Helms to adjourn the meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:34 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**