

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
February 6, 2023

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Kevin Helms, Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Tony Fitzgibbons, Paul Lutzkanin, Dustin Keller and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for January 17th through January 31st were presented to the Board for approval to be paid in the amounts of \$16,948.45 from the Sewer Fund and \$19,391.72 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Bevans made a motion to approve the repair of the office building boiler by GF Bowman at a cost of \$753.93. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the purchase of a new server from Pointsolve at a cost of \$15,734.99. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Demler made a motion to purchase a valve actuator for the spare parts inventory from Edwin Elliot & Co. at a cost of \$742.00. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to purchase a chlorine booster pump for the spare parts inventory from Envirep at a cost of \$1,450.00. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mrs. Martel made a motion to authorize the Chairman to sign a sewer capacity certification form for the Wolfe subdivision. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to authorize the Chairman to sign a PennDOT HOP application for the property at 717 Legionnaire Drive. Mr. Helms seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mrs. Martel made a motion to authorize Mr. Fitzgibbons to negotiate monthly rent for a potential new cell tower on the East tank at a rate as close to \$3,500.00 per month as possible without going below \$2,500.00 with a 3% annual increase. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

The Board requested that Mr. Fitzgibbons review the Bell & Evans water agreements and report back to the group regarding penalties for overages.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Bevans accepted a motion from Mr. Rudy to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:52 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**