

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**January 16, 2023**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Rick Rudy, Kevin Helms, Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Tony Fitzgibbons, Paul Lutzkanin, Dustin Keller and Lori Poorman were also present.

**COMMENTS/COMPLAINTS**

Mrs. Martel made a motion to give a \$50.00 sewer credit to the property at 3053 S. Pine Grove Street due to a water leak which did not go into the sewer system. Mr. Demler seconded the motion and the Board voted in favor of the motion.

**MEETING MINUTES**

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for December 17<sup>th</sup> through January 16<sup>th</sup> were presented to the Board for approval to be paid in the amounts of \$174,372.10 from the Sewer Fund and \$123,265.13 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Rudy seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Mrs. Martel made a motion to accept the proposed lowering of two letters of credit for Bell & Evans. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve making a extra loan payment on Fulton sewer loan #9003 in the amount of \$50,000 for the month of February. Mr. Helms seconded the motion and voted in favor of the motion.

**OPERATION'S REPORT**

The Operation's Department had no action items.

**ENGINEER'S REPORT**

Mr. Demler made a motion to authorize Steckbeck Engineering to research and propose a rate resolution for the O&M surcharge. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

**SOLICITOR'S REPORT**

Mrs. Martel made a motion to accept Resolution 2023-01-16 with discussed changes. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

**OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **COMMITTEE REPORTS**

### **Budget Committee**

None

### **Building Committee**

Mr. Bevans requested that the Operations Department replace the window screens on the office building that are damaged.

### **Operations Committee**

None

### **Personnel Committee**

None

## **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mr. Bevans accepted a motion from Mr. Rudy to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:27 pm

**Respectfully submitted,  
Lori A. Poorman  
Office Manager/Secretary/Treasurer**