

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
December 19, 2022

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Kevin Helms, Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Jeffery Steckbeck, Paul Lutzkanin, Dustin Keller and Lori Poorman were also present. Tony Fitzgibbons was absent.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for November 18th through December 16th were presented to the Board for approval to be paid in the amounts of \$96,466.07 from the Sewer Fund and \$110,815.32 from the Water Fund. Mr. Rudy made a motion to pay the bills as presented in the payable's reports. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Rudy seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to adopt the proposed Sewer and Water budgets. Mr. Helms seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Demler made a motion to authorize the purchase of spare parts for the Rotork valve actuators at the East Tank from Edwin Eliot & Co. in the amount of \$2,699.00. Mr. Gettle seconded the motion and the Board voted in favor of the motion

ENGINEER'S REPORT

Mr. Steckbeck reported that the tapping fee studies are underway and should be complete for Board consideration at the January meeting.

SOLICITOR'S REPORT

The Solicitor was absent.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into executive session at 6:43 pm

Following the executive session, the Board reconvened in public session and took the following actions:

Mr. Demler made a motion to hire Rodger Bollinger as an Operations Labor at \$20.10 per hour effective January 3, 2023. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve annual raises for Lori Poorman, Martin Uber, Dorothy Stubblebine, Patricia Gerdes and Dustin Keller. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 6:55 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**