

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
July 18, 2022

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Kevin Helms, Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Jeffery Steckbeck, Tony Fitzgibbons, Dustin Keller and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for June 17th through July 14th were presented to the Board for approval to be paid in the amounts of \$927,693.26 from the Sewer Fund and \$124,939.13 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Rudy seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

On Mr. Fitzgibbons' advice, Mrs. Martel made a motion to authorize the engineers to review the connection plan for 141 Elk Drive and if the plans are approved by engineering, to authorize issuing a permit for connection. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve PO #125 to G.F. Bowman for yearly PM on two gas boilers, a ductless mini split unit with an extra air handler, and one water heater in the amount of \$1,068.91. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Demler approved the purchase of UV disinfection parts from Evoqua with an estimated amount of \$1,107.00. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Rudy made a motion to authorize Steckbeck Engineering to prepare and submit the DEP applications for the NPDES permits for both sewer plants. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to authorize Steckbeck Engineering to move forward with the permit applications to DEP for Green Sand Filtration. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

The group decided to table Mr. Fitzgibbons' action item regarding Route 22 Storage Project until the next meeting.

OLD BUSINESS

Mr. Bevans made a motion to make Martin Uber exempt from the employee required cyber training with the understanding that he has no access to FSWA computer systems. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

NEW BUSINESS

The group will investigate the installation of solar panels.

COMMITTEE REPORTS

Budget Committee

Mrs. Martel reported that the budget is on target.

Building Committee

Mr. Bevans reported that Dwayne Bowman would be giving us a quote to trim the trees at the rental property

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Bevans accepted a motion from Mr. Rudy to adjourn the meeting. Mr. Helms seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:57 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**