

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**June 20, 2022**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Kevin Helms, Bev Martel, Dale Bevans, Scott Gettle and Tom Demler of the Board were present. Jeffery Steckbeck, Tony Fitzgibbons, Dustin Keller and Lori Poorman were also present. Rick Rudy was absent.

**COMMENTS/COMPLAINTS**

None

**MEETING MINUTES**

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for June 3<sup>rd</sup> through June 16<sup>th</sup> were presented to the Board for approval to be paid in the amounts of \$75,432.78 from the Sewer Fund and \$99,557.87 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Mr. Helms made a motion to accept an 18-month cash warranty bond from Rt. 22 Storage. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve a \$500,000.00 principal payment on Sewer Fulton loan 9003 immediately and then a \$256,000.00 principal payment at the end of June. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to authorize Mr. Fitzgibbons to contact Qualtek Wireless regarding the possibility of locating a tower, communication equipment and antennas for AT&T on the East Tank. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion authorize Ms. Poorman to invoice Bell & Evans for engineering fees regarding the development of a water filtration plant. Mr. Demler seconded the motion and the Board voted in favor of the motion.

**OPERATION'S REPORT**

No action items.

**ENGINEER'S REPORT**

Mr. Steckbeck reported that the painting of the East Tower is slated to begin in August, 2022. Also reported by engineering was the completion of the wastewater treatment plant expansion. After discussions with Dutchland and Dustin Keller it was decided that two sections of walkway would not be completed by

Dutchland but rather the operation's department staff. One section will be completed with paving stones at the base of the stairs, and the other section would remain unfinished. The post construction certification has been completed and submitted to DEP.

### **SOLICITOR'S REPORT**

Mr. Fitzgibbons had no action items.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

The Board appointed Mr. Gettle to the Operations Committee and Mr. Bevans to the Budget Committee.

### **COMMITTEE REPORTS**

#### **Budget Committee**

None

#### **Building Committee**

None

#### **Operations Committee**

None

#### **Personnel Committee**

None

### **COMMENTS/COMPLAINTS**

None

### **ADJOURNMENT**

The Board went into Executive Session at 7:13 pm.

Following the executive session, the Board reconvened in public session however took no action.

The meeting adjourned at 7:24 pm

**Respectfully submitted,  
Lori A. Poorman  
Office Manager/Secretary/Treasurer**