

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
April 4, 2022

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Dale Bevans, Kevin Helms and Tom Demler of the Board were present. Rick Rudy was absent. Paul Lutzkanin, Tony Fitzgibbons, Dustin Keller and Lori Poorman were also present.

COMMENTS/COMPLAINTS

Joyce Meyers questioned the Board on the location of the new filtration plant location.

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes for March 21, 2022 as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for March 18th to 30th were presented to the Board for approval to be paid in the amounts of \$98,222.29 from the Sewer Fund and \$23,946.5 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to purchase Cyber Security Awareness Training for all employees and ConnectWise Fortify Discover & Protect Subscription for all computers including the server at a cost of \$116.00 per month from PointSolve. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to approve Steckbeck Engineering to review and approve the connection plans for a residential property at 117 2nd Street. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Demler made a motion to hire Kline's Services to pressure wash and vacuum SBR #1 at a cost of 8,165.00. Mrs. Martel seconded to the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to purchase a spare AUMA actuator from Aqua Aerobics, Inc. at a cost of \$6,538.07. Mrs. Martel seconded to the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve Mitchell Landscaping at a cost of \$1,667.50 to complete the yard and driveway restoration on Lickdale Road. Mr. Helms seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Lutzkanin reported that the motorized valve for the fourth UV train has been delayed.

In regards to the East Main Street PS, the installation of the socket for the davit hoist has been completed, and the Certificate of Construction has been completed and submitted.

SOLICITOR'S REPORT

Mr. Fitzgibbons had no action items.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into Executive Session at 7:10 pm.

Following the executive session, the Board reconvened in public session at 7:47 pm and took the following action:

Mr. Bevans made a motion to have the property at the sewer treatment plant to be posted with no trespassing signage and will allow FSWA employees to hunt the property following all hunter safety rules and regulations. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to begin the interview process with Mr. Bevans, Lori Poorman and herself. Mr. Bevans seconded the motion, and the Board voted in favor of the motion to be carried.

Mr. Bevans accepted a motion to adjourn the meeting.

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**