

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
March 21, 2022

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Dale Bevans, Kevin Helms and Tom Demler of the Board were present. Bev Martel attended by telephone. Rick Rudy was absent. Paul Lutzkanin, Tony Fitzgibbons, Dustin Keller and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes for March 7, 2022 as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for March 4th to 17th were presented to the Board for approval to be paid in the amounts of \$33,118.69 from the Sewer Fund and \$169,411.13 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Helms made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to make principal payments on Fulton Bank loan #9003 in the amount of \$42,000.00 as funds allow. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to lower the balance on two letters of credit for Bell & Evans to \$629,978.56 and \$1,654,948.62. Mr. Helms seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Demler made a motion to purchase a compressor from Excelsior Blowers in the amount of \$2,520.90. Mr. Helms seconded to the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to have Dutchland reseal the roof of the well reservoir at a cost of \$10,985.00. Mr. Demler seconded the motion and the Board voted in favor of the vote.

Mrs. Martel made a motion to purchase tires for the GMC from Dale Richards at a cost of \$250.00 per tire. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to purchase basic support for the SCADA system from Inductive Automation in the amount of \$3,208.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Lutzkanin reported that the motorized valve for the fourth UV train has been delayed.

In regards to the East Main Street PS, the bypass pumps have been removed, however, the installation of the socket for the davit hoist has not been completed, after which the Certificate of Construction will be completed and submitted.

SOLICITOR'S REPORT

Mr. Fitzgibbons had no action items.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Demler made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:29 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**