

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
January 3, 2022

Vice-Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Dale Bevans (by telephone), Kevin Helms and Tom Demler of the Board were present. Paul Lutzkanin, Brandon Nye and Lori Poorman were also present.

Mrs. Martel made a motion to nominate Dale Bevans as Chairman of the Board of Directors of the Fredericksburg Sewer & Water Authority. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to nominate Bev Martel as Vice-Chairman of the Board of Directors of the Fredericksburg Sewer & Water Authority. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to nominate Lori Poorman as Secretary and Treasurer of the Board of Directors of the Fredericksburg Sewer & Water Authority. Mr. Demler seconded the motion and the Board voted in favor of the motion.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for December 16th to 30th were presented to the Board for approval to be paid in the amounts of \$170,757.84 from the Sewer Fund and \$20,960.46 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to have the boiler repaired by GF Bowman at a cost of \$1127.92 (inducer blower). Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to have the boiler repaired by GF Bowman at a cost of \$1,116.83 (expansion tank). Mr. Helms seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Rudy made a motion to approve the purchase of an ABB Watermaster Transmitter from Miller Energy at a cost of \$1,990.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

On November 15, 2021, Mr. Lutzkanin reported that the goal was to have Basin #3 up and running by the end of 2021. Mr. Lutzkanin updated the group with information that Basin #3 would be up and running by the end of month.

SOLICITOR'S REPORT

No report

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into Executive Session at 6:54 pm.

Following the executive session, the Board reconvened in public session and took the following action:

Mrs. Martel made a motion to give employees the pay increases which were discussed in an executive session. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**