

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
December 6, 2021

Vice-Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Dale Bevans, Kevin Helms and Tom Demler of the Board were present. Tony Fitzgibbons, Jeff Steckbeck, Dustin Keller and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for November 13th to December 1st were presented to the Board for approval to be paid in the amounts of \$152,810.16 from the Sewer Fund and \$68,011.98 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to approve G.F. Bowman servicing the boilers and water heater at a cost of \$752.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve hiring Hamilton & Musser, PC to conduct the 2021 audit at a cost of \$10,100. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to payoff Fulton Water loan #0005 in the amount of \$490,576.87. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the 2022 Water and Sewer budgets. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to accept the CDC guidelines with regards to COVID 19. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Rudy made a motion to have Suburban Labs collect samples for PFAS testing of our three wells at a cost of \$1,005.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Rudy made a motion to approve Pay Application 6 in the amount of \$26,853.80 and Pay Application 4 in the amount of \$84,675.50 to Dutchland. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve Pay Application 1 in the amount of \$7,267.50 to Stoner Electric. Mr. Demler seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mrs. Martel made a motion to rescind the 11-18-21 agreement with Suez for the maintenance of the West Tank. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to enter into a new agreement dated 12-6-21 with Suez for the maintenance of the West Tank which will replace the agreement dated 11-18-21. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to consent to allow Bell & Evan's to paint the West Tank. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:33 pm

Respectfully submitted,

Lori A. Poorman

Office Manager/Secretary/Treasurer