

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
December 20, 2021

Vice-Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Dale Bevans, Kevin Helms and Tom Demler of the Board were present. Jeff Steckbeck, Paul Lutzkanin, Brandon Nye and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for December 3rd to December 16th were presented to the Board for approval to be paid in the amounts of \$155,119.83 from the Sewer Fund and \$599,155.74 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Rudy made a motion to approve the engineering review of the plans for a lot on Johns Way Drive. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the closure of the Office on Thursday, December 23, 2021. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Rudy made a motion to approve the purchase of an aviation beacon for the top of the West Tank at a cost of \$764.48. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to have the pump stations cleaned and vacuumed by Kline's Service's at a cost of \$4,135.00. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the purchase of a one-year subscription to Log Me In for the SCADA system at a cost of \$297.49. Mr. Demler seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Rudy made a motion to approve Pay Application 5 in the amount of \$122,176.00 to Dutchland. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Lutzkanin reported that there are some allowances and changes due to supply chain issues in regards to the plant expansion project. He reported some examples. For example, some valves will be temporarily installed knowing they will fail, by which time the proper valves will be in and will be installed free of charge. Also, in regards to the 4th UV train, installation will be delayed until February due to the availability of the motor-controlled valve.

Mr. Lutzkanin reported that the East Main Street PS upgrade has been delayed, the Met-Ed upgrade is scheduled for January 13, 2022

SOLICITOR'S REPORT

No report

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 6:57 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**