

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
November 1, 2021

Vice-Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Dale Bevans, Kevin Helms and Tom Demler of the Board were present. Rick Rudy was absent. Tony Fitzgibbons, Paul Lutzkanin, Brandon Nye and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes with a change to the adjournment time. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for October 15th to 28th were presented to the Board for approval to be paid in the amounts of \$38,661.48 from the Sewer Fund and \$20,842.96 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to reduce the extra six email addresses to one for Operations. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Nye reported that the contractor with the new NL elementary school has requested temporary water service therefore, he is working with Tony Fitzgibbons to draw up a contract.

Mr. Demler made a motion to approve the purchase of an electric PTO from Warner Electric at a cost of \$267.61. Mr. Helms seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Bevans made a motion to ratify Change Order 2 in the amount of \$4,708.00 to cover additional paving. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Helms made a motion to approve pay application 5 to Dutchland in the amount of \$44,290.00 and pay application 3 in the amount of \$113,915.50. Mr. Demler seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mrs. Martel made a motion to enter into the nonbinding agreement with Suez for the West Tank starting year one at \$2,500.00. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to enter into an agreement with Suez for the East Tank, which does not include the painting of the tank. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the First Addendum to the Bell & Evans Master Water Agreement as to form. Mr. Helms seconded the motion and the Board voted in favor of the motion.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mrs. Martel reported that the Budget Committee submitted a rough draft of the budget to Jeff Steckbeck.

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Demler made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:53 pm

Respectfully submitted,

Lori A. Poorman

Office Manager/Secretary/Treasurer