

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
October 18, 2021

Vice-Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Dale Bevans, Kevin Helms and Tom Demler of the Board were present. Tony Fitzgibbons, Paul Lutzkanin, Dustin Keller and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes with a change to the adjournment time. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for September 29th to October 14th were presented to the Board for approval to be paid in the amounts of \$358,064.21 from the Sewer Fund and \$96,726.19 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Demler made a motion to accept the 2022 Holiday Schedule. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Mr. Helms made a motion to accept the 2022 Board Meeting Schedule. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

The group discussed the repair of the Hustler mower and purchase of a new mower. Mr. Keller was instructed to obtain additionally pricing.

ENGINEER'S REPORT

At the recommendation of our Engineer and Chief of Sewer Operations, Mr. Demler made a motion to accept Dutchland change order number CO0000633 dated September 30, 2021. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

At the recommendation of our Engineer, Mrs. Martel made a motion to approve the LD utility drawings for the Prologis warehouse. Mr. Demler seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mr. Fitzgibbons will forward a copy of the Technology and Credit Card Policies to the Board and Ms. Poorman in Word.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into Executive Session at 7:35 pm.

Following the executive session, the Board reconvened in public session and took the following action:

Mr. Rudy made a motion to adjourn the meeting. Mrs. Martel seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:45 pm

Respectfully submitted,

Lori A. Poorman

Office Manager/Secretary/Treasurer