

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**October 4, 2021**

Vice-Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Rick Rudy, Bev Martel, Dale Bevans, Kevin Helms and Tom Demler of the Board were present. Tony Fitzgibbons, Jeff Steckbeck, Brandon Nye and Lori Poorman were also present.

**COMMENTS/COMPLAINTS**

None

**MEETING MINUTES**

Mrs. Martel made a motion to accept the meeting minutes with a change to the adjournment time. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for September 17<sup>th</sup> to September 28<sup>th</sup> were presented to the Board for approval to be paid in the amounts of \$11,081.85 from the Sewer Fund and \$10,509.97 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

The group discussed the garage rental and Mr. Fitzgibbons will draw up a lease for the garage stating that the tenant will pay the electric bill in exchange for a parking space.

**OPERATION'S REPORT**

Mr. Demler made a motion to approve the purchase of a second DR900 colorimeter from Hach at a cost of \$1,481.19. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

**ENGINEER'S REPORT**

Mrs. Martel made a motion to pay Dutchland installment number 4 in the amount of \$66,435.00 and \$189,140.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

**SOLICITOR'S REPORT**

Mr. Fitzgibbons informed the group that Mr. Bevans wrote a letter to Bethel Twp. informing them of the passing of Chairman Jim Heisey.

Mr. Fitzgibbons will forward a copy of the Technology and Credit Card Policies to the Board and Ms. Poorman in Word.

**OLD BUSINESS**

None

## **NEW BUSINESS**

Mrs. Martel made a motion send a memorial donation to PSU Endowment Fund in Jim Heisey's name in the amount of \$500.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to dedicate the Little Swatara WWTP to the memory of Jim Heisey. Mr. Helms seconded the motion and the Board voted in favor of the motion.

## **COMMITTEE REPORTS**

### **Budget Committee**

None

### **Building Committee**

None

### **Operations Committee**

Mrs. Martel made a motion to send Mr. Demler to a PA Rural Water class for Aerobic Digestion. Mr. Helms seconded the motion and the Board voted in favor of the motion.

### **Personnel Committee**

None

## **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:25 pm

**Respectfully submitted,**

**Lori A. Poorman**

**Office Manager/Secretary/Treasurer**