

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
August 16, 2021

Vice-Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Dale Bevans, Kevin Helms and Tom Demler of the Board were present. James Heisey was absent. Tony Fitzgibbons, Paul Lutzkanin, Brandon Nye and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes with a change to the adjournment time. Mr. Demler seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for August 3rd to August 16th were presented to the Board for approval to be paid in the amounts of \$45,937.32 from the Sewer Fund and \$96,290.04 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

In regards to the Rules and Regulations and the updated Connection Application and Permit form, Mr. Fitzgibbons' believes that we only need to update the website and the Board agreed to that.

Mr. Fitzgibbons will see that the outstanding lien satisfactions are forwarded to the office.

OPERATION'S REPORT

Mr. Demler made a motion to approve the purchase of an in-process pH probe and ORP probe at a cost of \$2,474.47. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to approve the pressure wash and vac out of the post equalization tank at Monroe Valley by Kline's Services at a cost of \$2,675.00. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the purchase of a 36" barrel fan from Jonestown Ag at a cost of \$329.99. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the removal of the dead trees on the east side of the old WWTP by Good's Tree Service at a cost of \$2,640.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Lutzkanin reported that CM High is now planning on doing the electrical upgrade at the East Main Street Pump Station in late September or early October rather than November.

SOLICITOR'S REPORT

Mr. Fitzgibbons had no new business to report.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mrs. Martel reported that the committee would be meeting soon.

Building Committee

None

Operations Committee

None

Personnel Committee

Mr. Bevans requested that semi-annual employee assessments be completed.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into Executive Session at 7:01 pm.

Following the executive session, the Board reconvened in public session at 7:19 pm and took the following action:

Mr. Rudy made a motion to adjourn the meeting. Mrs. Martel seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:21 pm

Respectfully submitted,

Lori A. Poorman

Office Manager/Secretary/Treasurer