

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
August 2, 2021

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. James Heisey was absent. Tony Fitzgibbons, Jeff Steckbeck, Brandon Nye and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for July 20th to August 2nd were presented to the Board for approval to be paid in the amounts of \$135,267.08 from the Sewer Fund and \$25,685.15 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to accept the changes to the Connection Application and Permit form as presented. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to approve payment to Dutchland in the amount of \$283,665.00 in regards to the WWTP expansion. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Demler made a motion to approve the purchase of a Hach HQ4100 portable pH meter at a cost of \$1,668.40. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Demler made a motion to accept the Prologis sewer planning module. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to accept the amended letter regarding the Wolfe property connection at 478 Greble Road. Mr. Helms seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mr. Fitzgibbons had no new business to report.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mrs. Martel reported that the committee would be meeting soon.

Building Committee

Mr. Bevans requested that a quote be obtained to replace the windows in the back of the building.

Operations Committee

None

Personnel Committee

Mr. Bevans requested that semi-annual employee assessments be completed.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 6:53 pm

Respectfully submitted,

Lori A. Poorman

Office Manager/Secretary/Treasurer