

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
July 19, 2021

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. Tony Fitzgibbons, Jeff Steckbeck, Dusty Keller and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Bevans seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for June 21st to July 19th were presented to the Board for approval to be paid in the amounts of \$68,310.69 from the Sewer Fund and \$118,084.64 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

The group viewed the connection application / permit process. If a connection application / permit does not have a permit number on it, issued by the FSWA office, it is not a valid permit.

Mr. Demler made a motion to approve a possible sewer connection to the MV WWTP by the property at 188 Little Mountain Road. Mr. Helms seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mrs. Martel made a motion to allow the property at 109 ½ Strawberry Alley to piggyback to the existing lateral for your property at 114 – 116 West Main Street. The plans for the connections which must include a grinder pump must be submitted to the office for approval by our engineer by August 20, 2021. Included must be a deposit of \$500.00 for the cost of the engineering review. Once you receive our engineer's approval, installation must be completed by September 20, 2021. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Lutzkanin reported that he continues work on the SRBC applications for withdrawals on Wells 7 and 8.

Mr. Lutzkanin gave the Board a preliminary jobs schedule for the WWTP expansion.

SOLICITOR'S REPORT

Mr. Bevans made a motion to authorize the Solicitor and Engineer to negotiate with Bell & Evans regarding the Water Maintenance Agreements with Suez. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to ratify the issuant of the Molly Pitcher permit as amended by Mr. Fitzgibbon's letter dated 6-30-21. Mr. Demler seconded the motion and the Board voted in favor of the motion. The vote was 4 to 2. Opposed were Mr. Demler and Mrs. Martel.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mrs. Martel reported that the committee meet with Suez regarding water tower maintenance.

Building Committee

Mr. Bevans reported that the porch restoration at the rental property is complete.

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into Executive Session at 8:10 pm.

Following the executive session, the Board reconvened in public session and took the following action:

Mr. Rudy made a motion to adjourn the meeting. Mrs. Martel seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 8:47 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**