

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
May 17, 2021

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Jim Heisey, Kevin Helms, and Tom Demler of the Board were present. Rick Rudy and Dale Bevans were absent. Tony Fitzgibbons, Paul Lutzkanin, Brandon Nye and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for May 4th through May 17th were presented to the Board for approval to be paid in the amounts of \$711,771.53 from the Sewer Fund and \$111,252.92 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to sell the property at 156 Laurel Drive at sheriff sale, to include one year deposit, fees and debt in order to bring account current and stop the sheriff sale. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to close the checking account at First Citizens Bank. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to change our insurance broker to Bowman Insurance. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to accept the quote from DW Classics in the amount of \$3,415.00 for the rental porch restoration. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Helms made a motion to accept the quote from Franzone's Building and Remodeling in the amount of \$450.00 for the rental storm door replacement. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Heisey made a motion to approve the purchase of new level transducers from Moyer Instruments at a cost of \$4,922.28. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the purchase of a service contract with Penn Power for pump station generator maintenance at a cost of \$5,017.00. Mr. Helms seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Heisey signed the Dutchland Term and Conditions regarding the Sewer Plant Expansion.

Mr. Heisey signed a response letter to Snyder Secary and Associates regarding a request for additional sewer and water capacity for the Prologis building at 2869 Route 22.

SOLICITOR'S REPORT

Mr. Fitzgibbons will finalize the draft lease water tower advertising agreement which he will circulate to the Board for review.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None.

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mrs. Martel made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:25 pm

Respectfully submitted,

Lori A. Poorman

Office Manager/Secretary/Treasurer