

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
April 5, 2021

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Jim Heisey, Dale Bevans, and Kevin Helms, Rick Rudy and Tom Demler of the Board were present. Tony Fitzgibbons, Jeff Steckbeck, Brandon Nye and Lori Poorman were also present.

COMMENTS/COMPLAINTS

Kathy Renschler asked the Board who is responsible to pay Steckbeck Engineering invoices when a question is asked of them at a township meeting regarding water and sewer. Mr. Heisey reported that the township would be responsible in that case.

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes with corrections to the roll call. Mr. Rudy seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for March 15th through April 5th were presented to the Board for approval to be paid in the amounts of \$101,462.18 from the Sewer Fund and \$43,308.93 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Miss Poorman reported that the Authority debt had decreased \$1,512,995.99 in the past 15 months.

OPERATION'S REPORT

Mr. Demler made a motion to approve the purchase a small Gereac Invertor from Jonestown Ag at a cost of \$499.99. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mr. Nye's request for Board approval to purchase leak detection equipment from Exeter Supply at a cost of \$13,880.00 was tabled until the next meeting.

Mr. Bevans made a motion to approve the purchase of two UV bulbs from ETS at a cost of \$1,670.60. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Steckbeck reported that water tank maintenance proposals were expected by late April or early May.

Mr. Bevans made a motion to authorize Mr. Heisey to sign the sewer module for the Northern Lebanon School District Elementary School project. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to authorize Mr. Heisey to sign the request letter to the City of Lebanon Authority for an additional allocation of 50,000 gpd for a period of 2.5 years for FSWA continued growth. Mr. Helms seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mr. Fitzgibbons reported that he has begun work on a lease which will allow Bell & Evans to place a logo on the West Tank and he will circulate it for review and comment once it is complete.

Mr. Fitzgibbons reported that he will circulate the revisions for a new resolution regarding the strong wastewater fees by the next meeting.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

Mr. Bevans reported that everyone should be aware that sensitive information regarding employees should only be shared between the employee and the Human Resource representative.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:42 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**