

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**April 19, 2021**

Chairman Jim Heisey called the meeting to order at 6:30 pm.

**ROLL CALL**

Rick Rudy, Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. Tony Fitzgibbons, Paul Lutzkanin, Dustin Keller and Lori Poorman were also present.

**COMMENTS/COMPLAINTS**

None

**MEETING MINUTES**

Mrs. Martel made a motion to accept the meeting minutes as presented. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for April 6<sup>th</sup> through April 19<sup>th</sup> were presented to the Board for approval to be paid in the amounts of \$31,065.85 from the Sewer Fund and \$75,123.70 from the Water Fund. Mr. Bevans made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Miss Poorman reported that the audit process began on April 7<sup>th</sup> and will continue with the final report being presented to the Board the second meeting in May.

**OPERATION'S REPORT**

Mr. Demler made a motion to approve the purchase of leak detection equipment to include software, tablet, training, 6 loggers and freight from Exeter Supply at a cost of \$13,880.00. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to hire Ebersole to make repairs to South Center Street at a cost of \$3,250.00. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mr. Keller reported that Kline Services is going to start cleaning and jetting the sanitary sewer gravity mains along Route 22 on April 28, 2021.

**ENGINEER'S REPORT**

Mr. Bevans made a motion to authorize Mr. Heisey to sign the water capacity agreement for the Northern Lebanon School District Elementary School project. Mr. Demler seconded the motion and the Board voted in favor of the motion.

## **SOLICITOR'S REPORT**

Mrs. Martel made a motion to approve Resolution 2021-4-19 which amends the Authority's Rules and Regulations to incorporate the changes made to the Strong Waste Management Plan and corresponding permit. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **COMMITTEE REPORTS**

### **Budget Committee**

The committee met on April 13, 2021 and reported that the budget is on track.

### **Building Committee**

Mr. Bevans presented a quote in the amount of \$3,095.00 to have the porch of 115 East Main Street painted. Mr. Bevans will present additional quotes at the next meeting.

### **Operations Committee**

None

### **Personnel Committee**

Mr. Bevans requested that the Board be presented with a list of programs that are installed on FSWA computers.

## **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mrs. Martel made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:47 pm

**Respectfully submitted,  
Lori A. Poorman  
Office Manager/Secretary/Treasurer**