

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
March 15, 2021

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Jim Heisey, Dale Bevans, and Kevin Helms of the Board were present. Rick Rudy and Tom Demler were absent. Tony Fitzgibbons, Dustin Keller and Lori Poorman were also present. Paul Lutzkanin attended by telephone.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Bevans seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for March 2nd through March 15th were presented to the Board for approval to be paid in the amounts of \$91,380.37 from the Sewer Fund and \$156,689.54 from the Water Fund. Mr. Bevans made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to approve the payoff of water loan #0006 in the amount of \$52,400.00. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the purchase of 3 desktop computers at a total cost of \$3,164.97. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve Resolution No. 2021-3-15 (Agreement to provide sanitary sewer billing service for Swatara township). Mr. Bevans seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Bevans made a motion to approve the purchase of hose from RW Connections in the amount of \$266.14. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to approve the purchase of a LDO probe from USA Bluebook in the amount of \$890.00. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mrs. Martel made a motion to approve the Strong Waste Discharge Permits presented to the Board with a revision to the resolution subject to the approval of the resolution at the next meeting. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to approve the cost to submit two withdrawal permit applications to the SRBC in the amount of \$7,092.00 each for a total of \$17,184.00.

Although Mr. Lutzkanin did not report a ground breaking date for the WWTP Expansion, he did report that he would contact the township in regards to a building permit. Additionally, he reported that the Erosion and Sedimentation Control Plan has been completed and revised with the elimination of the Side stream EQ Basin.

SOLICITOR'S REPORT

Mr. Fitzgibbons reported that he has begun work on a lease which will allow Bell & Evans to place a logo on the West Tank and he will circulate it for review and comment once it is complete.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Helms made a motion to adjourn the meeting. Mr. Martel seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:36 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**