

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
January 18, 2021

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. Paul Lutzkanin, Dustin Keller, and Lori Poorman were also present. Tony Fitzgibbons joined the meeting by telephone.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Rudy seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for January 5th through January 17th were presented to the Board for approval to be paid in the amounts of \$47,851.64 from the Sewer Fund and \$83,783.37 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

In regards to a water leak at 111 East Main Street, Mrs. Martel made a motion to waive penalty fees on the account if payment arrangements are made. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Ms. Poorman reported that Steckbeck Engineering is requesting permits for water and sewer for the new Northern Lebanon elementary school. Steckbeck Engineering suggested that since there are currently no EDUs available that a letter be composed by Mr. Fitzgibbons informing them that there will be EDUs available when the sewer plant expansion is complete. The group discussed overages from CoLA and requested that Mr. Fitzgibbons compose a letter to Northern Lebanon School indicating that we anticipate having enough water available by fall of 2021.

OPERATION'S REPORT

Mr. Demler made a motion to accept the quote of \$1336.35 from Exeter Supply to replace two leaking valves in Well 6. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to have the floors professionally stripped and waxed at the plant by Allwein's Carpet in the amount of \$1,780.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The Board agreed to allow Mr. Keller to locate a force main for Steckbeck Engineering in the Cleona Borough at a charge of \$150.00 per hour.

ENGINEER'S REPORT

Mr. Lutzkanin reported that he had a quote for the electrical upgrade at the East Main Street Pump Station from C.M. High which he will be forwarding to Bell & Evans. Mr. Heisey requested that Mr. Lutzkanin get a quote to repair or replace the fence also.

Mr. Rudy made a motion to contract Rick Bolt to review the land development plan for the new Northern Lebanon School. Mr. Demler seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mr. Rudy made a motion to authorize Steckbeck Engineering to conduct a water and sewer tapping fee study. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:56 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**