

**FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
August 17, 2020**

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Jim Heisey, Dale Bevans, and Tom Demler of the Board were present. Rick Rudy and Kevin Helms joined the meeting by telephone. Paul Lutzkanin, Tony Fitzgibbons, Lori Poorman and Dustin Keller were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Demler seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for August 4th through August 17th were presented to the Board for approval to be paid in the amounts of \$35,642.73 from the Sewer Fund and \$73,669.63 from the Water Fund. Mr. Bevans made a motion to pay the bills as presented in the payable's reports. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to adopt Resolution 2020-13 to accept the amendments to the retirement plan. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to acquire Authority credit cards through Fulton Bank and cancel current cards with First Citizens Bank. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Nye's report indicated that the step test was preformed this past week by Kohl Bros. and CJ Conapitski and that hydrant flushing will take place Sunday, September 6, 2020.

Mr. Demler made a motion to accept quote number 100585928v1 from Hach in the amount of \$867.80. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to accept the quote from ETS in the amount of \$436.68 plus shipping. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Demler made a motion to accept the Engineers recommended changes to the Strong Waste Program. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to approve Steckbeck Engineering to move forward with the proposed SCADA system replacement project. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to authorize a check in the amount of \$500.00 made payable to the Commonwealth of Pennsylvania for the submission of a permit application for the chemical permit amendment. Mr. Demler seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mr. Fitzgibbons reported that he has been in contact with Tammi Hopkins regarding her connecting to the sanitary sewer system.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mr. Heisey reported that the Budget Committee will meet on September 16, 2020 at 10 am.

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Bevans made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 8:20 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**