

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**February 17, 2020**

Chairman Jim Heisey called the meeting to order at 6:30 pm.

**ROLL CALL**

Jim Heisey, Tom Demler, Bev Martel, Dale Bevans, Kevin Helms, and Rick Rudy of the Board were present. Paul Lutzkanin, Dustin Keller and Lori Poorman were also present. Tony Fitzgibbons was absent.

**COMMENTS/COMPLAINTS**

None

**MEETING MINUTES**

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Demler seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables were presented to the Board for approval to be paid in the amounts of \$48,473.22 from the Sewer Fund and \$94,666.62 from the Water Fund. Mr. Bevans made a motion to pay the bills. Mr. Helms seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Mr. Demler made a motion to close the safe deposit box at First Citizen Bank. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to accept the Pointsolve quote in the amount of \$3,500.00 to rework the Authorities website. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to contract with Waste Management to haul sludge for the Authority. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to waive fees for a period of 14 days after the first quarter billing if a meter is installed during that period. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

**OPERATION'S REPORT**

Mr. Bevans made a motion to authorize the purchase of test kits from Hach in the amount of \$405.78. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to authorize the purchase of softener salt from Martin's Water in the amount of \$333.27. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to authorize the purchase of a reverse osmosis system from L.H. Brubaker in the amount of \$599.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to authorize the purchase of a level transducer from USA Bluebook in the amount of \$500.15. Mr. Demler seconded the motion and the Board voted in favor of the motion.

**ENGINEER'S REPORT**

Mr. Lutzkanin reported that Steckbeck Engineering is preparing DEP permit applications for painting of the East water tank, and installation of the temporary, stand-by fire protection pump that is needed for Bell & Evans plant 2.

Mr. Lutzkanin reported that a second negotiation meeting with Hain had been held on February 7, 2020.

Mr. Lutzkanin reported that Mr. Steckbeck met with B&E, their new geologist and the SRBC this week to discuss the new B&E wells at their Swatara Creek/Union Road site, and at Earlackill Run/Shirksville Road site. They received PA DEP approval of their well test plan. The well driller is scheduled for February 28<sup>th</sup> ream test well 5, after which they are planning to perform the required well pump test by the end of May, weather permitting.

### **SOLICITOR'S REPORT**

Mr. Fitzgibbons was absent.

Per Mr. Fitzgibbon's meeting report the group discussed details of the second negotiation meeting with Hain held on February 7, 2020. The report outlined that Hain will pay a tapping and past usage fee of \$1,250,000 and will reduce its water usage at its south facility from 70,000 gpd to 30,000 gpd by April 1 of this year. The south plant is allocated 50,000 gpd of water service, this will give FSWA 20,000 gpd of water service which can be sold.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

### **COMMITTEE REPORTS**

#### **Budget Committee**

Mr. Heisey reported that the committee would meet in the beginning of March.

#### **Building Committee**

None

#### **Operations Committee**

None

#### **Personnel Committee**

None

### **COMMENTS/COMPLAINTS**

Joyce Myers of 114-124 N. Center Street requested that the Board review the number of EDU's she is charged. Mr. Heisey requested that her account be reviewed and discussed at the next Board meeting.

### **ADJOURNMENT**

The Board went into Executive Session at 7:50 pm.

Following the executive session, the Board reconvened in public session.

Mr. Bevans made a motion that Patricia Gerdes and Dustin Keller are now permanent, at will employees of Fredericksburg Sewer & Water Authority. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 8:15 pm

**Respectfully submitted,  
Lori A. Poorman  
Office Manager/Secretary/Treasurer**