

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**July 15, 2019**

Chairman Jim Heisey called the meeting to order at 6:30 pm.

**ROLL CALL**

Rick Rudy, Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms and Tom Demler of the Board were present. Tony Fitzgibbons, Paul Lutzkanin, Brandon Nye and Lori Poorman were also present.

**COMMENTS/COMPLAINTS**

**MEETING MINUTES**

Mr. Bevans made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables were presented to the Board for approval to be paid in the amounts of \$14,449.06 from the Sewer Fund and \$57,922.87 from the Water Fund. Mrs. Martel made a motion to pay the bills. Mr. Demler seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Ms. Poorman reported that the Verizon lease has met the 5-year mark and according to the contract we have received a 3% increase in rent and will continue to receive 3% increase every year going forward.

**OPERATION MANAGER'S REPORT**

Mr. Nye reported that the ATS was installed at the East Main Street Pumping Station and all systems are back to normal.

**ENGINEER'S REPORT**

In regards to the Clarence Mauser proposed sewer connection, the group requires that Mr. Mauser obtain a zoning permit, building permit and a stormwater plan from Swatara Township and at that time he would be required to purchase a connection permit for a new sewer connection from FSWA.

**SOLICITOR'S REPORT**

Mr. Fitzgibbons will be communicating with Bell & Evans regarding an agreement to place logos on the east water tank.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

## **COMMITTEE REPORTS**

### **Budget Committee**

The Committee will meet on July 24, 2019 at 10 a.m. to review the 2<sup>nd</sup> quarter.

### **Building Committee**

An estimate will be obtained from Brungart Builders to replace the flooring, counters, sink and repair electric outlets in the apartment.

### **Operations Committee**

No report

### **Personnel Committee**

No report

## **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:20 p.m.

**Respectfully submitted,  
Lori A. Poorman  
Office Manager/Secretary/Treasurer**