

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
April 2, 2018

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Roll call was taken by Secretary Lori Poorman. Jim Heisey, Rick Rudy, Beverly Martel, Kevin Helms, and Dale Bevans of the Board were present. Tom Demler was absent. Paul Lutzkanin, Tony Fitzgibbon, Kevin Snader and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Bevans seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$113,338.62 from the Sewer Fund and \$11,867.06 from the Water Fund. Mr. Bevans made a motion to pay the bills. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Rudy made a motion to pay past due invoices from Steckbeck Engineering totaling \$14,762.74 from the sewer account, \$13,923.28 from the water account and \$2,403.16 split between the sewer and water accounts. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

The Board agreed that seven additional past due invoices from Steckbeck Engineering would be paid one per month for the next seven months and that those invoices would be approved for payment along with the regular payables.

Ms. Poorman reported that there are additional past due Steckbeck Engineering invoices totaling \$84,749.61 which need to be verified.

Mr. Bevans made a motion to accept John Allwein's notice of retirement effective May 7, 2018. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Ms. Poorman reported that the Authority had received \$893.04 from Levco and that she had sent an email requesting that they return the \$900 placement fee they took on February 23, 2018.

OPERATION MANAGER'S REPORT

Mr. Snader reported in regards to the electrical room, an insurance claim has been filed and they will be investigating the accident. He reported that parts may be purchased however repairs may not be completed until the completion of the investigation. Mr. Bevans made a motion that Dan Stoner's bid

of \$70,952.00 be accepted for the necessary repairs (parts and labor). Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to purchase replacement parts for the Monroe Valley WWTP from Aqua in the amount of \$2,922.38. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Lutzkanin reported that negotiations with Bell & Evans regarding a new water agreement will reconvene on April 4, 2018.

SOLICITOR'S REPORT

Mr. Fitzgibbons provided the Board with a copy of a letter from Jeff Steckbeck which offered proposed zoning amendment to allow the Authority to move the business office and meeting room to the WWTP.

Mr. Fitzgibbons provided the Board with a copy of a letter and a map to the Swatara Twp. Solicitor regarding Township Line Drive.

Mr. Fitzgibbons

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mr. Heisey reported that the committee would meet April 18, 2018 at 10:30 a.m.

Building Committee

Operations Committee

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor for the motion to be carried. The meeting was adjourned at 8:00 p.m.

**Respectfully submitted,
Lori Poorman
Office Manager**