

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
February 5, 2018

Chairman Jim Heisey called the meeting to order at 6:30 PM.

ROLL CALL

Roll call was taken by Secretary Lori Poorman. Jim Heisey, Rick Rudy, Beverly Martel, Kevin Helms, Dale Bevans and Tom Demler of the Board were present. Paul Lutzkanin, Tony Fitzgibbons, Kevin Snader, and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

The meeting minutes from January 15, 2018 were presented. With no corrections or additions, the minutes were adopted by the Board.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$116,054.49 from the Sewer Fund and \$49,600.66 from the Water Fund. Mr. Bevans made a motion to pay the bills. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

In regards to hydrant billing for Township Line Drive, Mr. Heisey requested that Mr. Fitzgibbons draft a letter to Swatara Twp.

Mrs. Martel made a motion to take action against lien properties, account #7595 and #5172. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to close the BB&T Blue Mountain and Water accounts and deposit the money into the appropriate accounts. Mr. Demler seconded the motion and the Board voted in favor of the motion. Mr. Heisey will present the minutes to BB&T to close the accounts.

The group reviewed and discussed the rental income statements from LEVCO.

OPERATION MANAGER'S REPORT

Mr. Snader reported normal operations.

Mr. Snader reported that startup of the Volute Press has been delayed.

Mr. Rudy made a motion to approve the purchase of a spare sludge pump at a cost not to exceed \$4,980.69. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Snader reported that he had purchased batteries for the MTU generator at the Little Swatara WWTP at a cost of \$800.

Mr. Snader reported that a new seal was installed at the East Main Street PS last week.

Mr. Snader reported that the flooring at the WWTP was scheduled to be cleaned and waxed.

Mr. Demler made a motion to approve spending \$500.00 on heavy duty racking for the WWTP. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Snader reported that the skid steer was serviced by Plasterer Equipment.

ENGINEER'S REPORT

Mrs. Martel made a motion to approve submission of the Chapter 94 reports for Fredericksburg and Monroe Valley. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Lutzkanin reported that SESI will complete and submit the Little Swatara Creek WWTP and Monroe Valley WWTP Certificates of Completion when the volute dewatering press is placed in service.

Mr. Lutzkanin reported that the Chestnut Hill Road Water Main Extension is complete and will be dedicated to the Authority.

SOLICITOR'S REPORT

Mr. Fitzgibbons will draft a letter to Full Circle Mountain and Bell & Evans

Mr. Bevans made a motion that due to the lack of an agreement with Bell & Evans all design work on the water filtration plant will cease. Mr. Rudy seconded the motion and the Board voted in favor of the motion

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

No report

Building Committee

No report

Operations Committee

The Committee will meet to discuss the Lead and Copper Sample Plan

The Board went into Executive Session. At the conclusion of the session, the Board was called back into regular session.

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor for the motion to be carried.

**Respectfully submitted,
Lori Poorman
Office Manager**