

MEETING MINUTES
SEPTEMBER 15, 2014

Roll Call: The meeting was called to order at 6:31 PM. Jon Kees took the roll call. Rick Rudy, Jim Heisey, Dale Bevans and Kevin Helms of the Board were present. Jeff Steckbeck, Kevin Snader and Jon Kees were also present. Solicitor Tony Fitzgibbons arrived later.

Comments: None

Meeting Minutes: The minutes from the August 18, 2014 meeting were presented to the Board and approved with no corrections.

Bills Payable/Financial Statement: The bills were presented for the Board to approve in the amounts of \$20,119.49 for the Fredericksburg Sewer, \$4918.91 for the Monroe Valley Sewer and \$24,100.26 for the Fredericksburg Water portion. Mr. Bevans made a motion to approve payment of the bills as presented and Mr. Helms seconded the motion. The Board voted unanimously for the bills to be paid. The financial statement was also presented to the Board and Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Office Manager's Report: There has been no progress on the electronic payment. Mr. Heisey stated that he was in communication with vendors at the PMAA Conference and asked about electronic payments. All the numbers for the budget have been entered and budget meetings can begin to happen. Forensic audit expenses and information has been gathered for the Board to look over.

Operations Manager's Report: The carbon feed pumps at the sewer plant have been rebuilt, and different styles of check valves are being explored as a replacement option. ECI Wireless has installed the enclosure and started installing antennas on the west million gallon water tank. Number of dirty water complaints have been made since the last meeting. Mr. Snader and his staff are working on correcting the issue. Valve exercising will commence starting October 6th, Monday through Friday from 6 am to 2 pm and will be completed on October 17th. A rapid response will be sent out on October 3, 2014. The representative at DEP recommended to Mr. Snader that he should give the Board all the reports he prints out and sends to them. The Board stated that they do not need a physical copy at the meetings, however, they should be given to Mr. Kees so he can attach them with the meeting minutes. The Exmark lawn mower has stopped working. With plenty of money left in the budget for Capital Equipment, Mr. Snader asked to purchase a new mower and presented options. Mr. Rudy made a motion for the purchase of a 35 horse power Hustler lawn mower. Mr. Bevans seconded the motion and the Board voted for the motion to be carried.

Engineer's Report: A number of Notice of Violations have been received, and Steckbeck Engineering is pulling information together to present to DEP in defense of the Authority. A number of contractors have offered donations for the Open House. The Met-Ed rebate is still being processed.

Solicitor's Report: Mr. Fitzgibbons has worked on the easement for the Anspach and Bickel properties in the South Fredericksburg sewer area. The easement is similar to the one that was created for School House Road Properties. Mr. Fitzgibbons is working on finding a new cellular tenant for the East Water Tower. Verizon will be paying a \$5000 check for the trailer once all their items are removed.

Old Business: The EDU calculations have been tabled until further notice, due to them only being put in affect at the beginning of the new year.

New Business: Mr. Kees presented a proposal for electrical services which would save a significant amount of money on the Authorities expenses. There were two options to choose from; one where the Authority could split up the accounts, or one to keep them together. Mr. Rudy made a motion to accept the proposal with the accounts together for a three year term. Mr. Bevans seconded the motion. The Board voted in favor of the motion and Mr. Kees was asked to take care of that matter.

Committee Reports

Budget: The budget committee is looking to set up times to work together for the 2015 budget. Meeting times could be at 3 pm once or twice a week for the rest of the year, starting the next week.

Building: The building committee is looking into converting the office building and apartment portions to natural gas. Quotes will be gathered before the following meeting.

Operations: None

Adjournment: At 8:12 pm, Mr. Rudy made a motion to adjourn the meeting. The motion was seconded by Mr. Helms and the Board voted unanimously in approval and the meeting was adjourned.