

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
June 21, 2010

The June 21, 2010 meeting was called to order by Chairman, Jim Heisey. Roll call was taken by Secretary, Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber, Leonard Snavely, Dale Bevans, and Kevin Organtini. Also in attendance were Tony Fitzgibbons, Jeff Steckbeck, Scott Lutz, and Lorrie Wright.

COMMENTS/COMPLAINTS

Clark Grumbine, 83 Fairway Dr., Jonestown – Mr. Grumbine appeared before the Board with a plethora of questions regarding the recent Monroe Valley Rate Increase. Questions and concerns were addressed by the Board and the Authority engineer and solicitor.

MEETING MINUTES

The June 7, 2010 meeting minutes were approved without objection.

TREASURER'S REPORT

Bills Payables – Bob Webber made a motion to approve payment of the Fredericksburg Sewer Payables in the amount of \$14,976.86, the Fredericksburg Water Payables in the amount of \$36,068.91, and the Monroe Valley Sewer Payables in the amount of \$2,818.70. Dale Bevans seconded the motion. All voted in favor and the motion carried.

Financial Statement – Dale Bevans made a motion to approve the financial statement as submitted. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

General / Administrative – Mr. Steckbeck stated he would launch the website if there weren't any further comments. Mr. Heisey instructed the engineer to proceed.

Fredericksburg Plant Expansion / South Fredericksburg – Design work and revisions continue on the new treatment plant.

PennDOT Highway Occupancy Permits (HOP's) application revisions are still under review at PennDOT.

Mr. Steckbeck met with Bethel Township Supervisors on June 10th and reviewed the Act 537 Update. The Supervisors expressed concerns about being required to guarantee a PennVest loan for the new sewer plant so they asked for financial evaluations of rates based on funding from an entity which will not require the township's guarantee. Engineering is now in the process of running numbers for bank loans, bonds, and USDA loans. This will cover the gamut of funding sources so that the Act 537 Plan is a comprehensive variety of funding sources, thus the Plan will not be construed to reflect the endorsement of the Supervisors of a Township guarantee. The engineer will meet again with the Bethel

Supervisors at their July meeting to review the new figures. Mr. Heisey asked if the Township will be covering the costs of the additional research. Mr. Steckbeck stated that he did not ask them but stated it should not be a lot of expense.

Fredericksburg WWTP Operations Support – The FSWA received a compliance enforcement letter from DEP. A meeting is tentatively being scheduled for sometime next week. The Board will be informed via email of the meeting date, time and location.

Monroe Valley WWTP Operations Support – There have been no issues to report since the last meeting.

Fredericksburg Water System Operation Support – Mr. Steckbeck attended a DEP seminar on the 4-log removal of virus. He provided the Board with a packet of information received at that seminar. Draft calculations were performed for submission to DEP. The engineer will review the operator's effort and consult with him as necessary, then prepare the final papers for filing with DEP. The deadline is October 1st, 2010.

Water System Improvements – New 1Mil Gal Tank; Water Source – The water tank site plan was modified to meet the zoning officer comments on setbacks. Farmer's Pride has signed the lot addition plan for the large lot. It has been filed with Bethel Township and County Planning. Mr. Steckbeck anticipates review by the Bethel Planning Commission at their meeting at the end of June. Approval is expected at the July Supervisors meeting.

Misc. – Mr. Steckbeck provided the Board with a printout from the Lebanon Daily News regarding the East Hanover Twp. Public Sewer System. East Hanover Twp.'s Act 537 Plan approved August 2002 provided for Ono area's 133 EDU's to be served by 57,000 gpd capacity purchased at Fort Indiantown Gap. October 31, 2008 all 133 EDU's connected using 19,201 gpd. Chapter 94 report for 2009 determined 132 more EDU's available. A copy of the article is attached to the minutes.

Mr. Steckbeck also supplied a memo that was sent to Swatara Township on February 9, 2006 regarding a status report on the Monroe Valley Sewer Project. A copy of the memo is attached to the minutes.

SOLICITOR'S REPORT

Fredericksburg Writs – Atty Fitzgibbons reported that service has been made to Dean and Anne Zimmerman but payment has not yet been received.

Monroe Valley Writs – All of the Monroe Valley writs have been served and payments continue.

Resolution 2010-6 – Atty Fitzgibbons presented the Board with an updated version of Resolution 2010-5 to include tax exempt language. Dale Bevans made a motion to approve Resolution 2010-6. Leonard Snavelly seconded the motion. All voted in favor and the motion carried.

John Caporaletti / Full Circle Mountain – Atty Fitzgibbons reported that he spoke with Mr. Caporaletti and that he is requesting a meeting with the Authority sometime after the July 4th holiday. After a brief discussion the solicitor was instructed to tentatively set up a meeting for the week of July 5th.

Monroe Valley Connections in Progress – Mr. Webber asked about the status of the Shirey, Lineaweaver, and Eckenroth connections. These accounts were given an extension due to building permit issues. The Board instructed the solicitor to send a letter to these customers along with a copy of their court order requesting an update on their status.

There was also discussion regarding the sewer connection to the Randy Kreiser property on Second Street. The Board instructed the operator to check if the property is actually connected to the sewer system.

There was discussion on the inspection and disposal of septic tanks. The Board stated that septic tank disposals are the responsibility of the respective townships.

OFFICE MANAGER'S REPORT

Planning Module for 119 S. Center Street – Bob Webber made a motion to approve the ability to provide 6 EDU's of capacity for 119 S. Center Street, Fredericksburg. Leonard Snavely seconded the motion. All voted in favor and the motion carried.

Planning Exemption Module for Full Circle Investors – The Board briefly discussed the issue and took no official action since Mr. Caporaletti previously paid for 170 edu's of capacity.

Part Time Office Help Resignation – Sonora Parker submitted a letter of resignation effective immediately. Kevin Organtini made a motion authorizing the office manger to advertise for a replacement. Bob Webber seconded the motion. All voted in favor and the motion carried.

Fredericksburg Service Area – 32 customers were posted on June 15th. Shut offs are scheduled for Monday, June 28, 2010.

Monroe Valley Service Area – The June quarterly billing was mailed this month. The office staff has been receiving numerous phone calls regarding the recent rate increase.

OPERATOR'S REPORT

Monroe Valley Service Area – Post EQ valve is filled with water again. Waiting for warranty information and replacement.

Fredericksburg Water System – Well #5 filters are clogging almost daily. The staff is in the process of getting prices for well cleaning. The Board would like three prices provided by the next meeting.

There was a report of a water leak on Village Drive. Steiner's was contacted who in turn has contacted Isaac Martin about repairing the leak. There have been no water pressure complaints yet. Steiner's / Martin will be taking care of the problem.

Fredericksburg Sewer System – The transmission and transfer case was replaced in the Ford Ranger. Final cost came in around \$2,800.00.

OLD BUSINESS

Administrative Office Remodeling – Bob Webber presented a drawing from Terry Smith for remodeling the office. The drawing includes a counter to run the width of the office with 4 feet of Plexiglas on top, two windows and a door. Total

cost would be \$2,350.00. After some discussion Kevin Organtini made a motion to table the matter until a final design is agreed upon. Rick Rudy seconded the motion. All voted in favor and the motion carried.

NEW BUSINESS

COMMITTEE REPORTS

Budget Committee – A budget meeting was held on Thursday, June 17th and it was determined that the Fredericksburg Water and Sewer accounts are in good shape. Monroe Valley should break even pending receipt of the increased rates. The office manager was instructed to transfer Fredericksburg water revenue per a previous board motion pending the lack of funds in the Monroe Valley account. Rick Rudy stated that he is opposed to using Fredericksburg water monies for Monroe Valley. He suggested that the Authority permit the Monroe Valley PennVest loan default in the event there are not sufficient funds by July 1st. Mr. Bevans stated that the townships are partly responsible for the Monroe Valley debt and should bear some of the responsibility of paying the debt. The Board instructed the office manager to inform them of the balance in the Monroe Valley account by Monday, June 28th. If enough funds are not available to meet the July 1st Penn Vest payment the Chairman will notify Bethel and Swatara Townships. There was discussion involving the billing of Swatara Township. Ms. Wright explained that Swatara Township is currently being billed the following month the Monroe Valley customers are billed. This is being done because in the past Swatara Township claimed that they could not make payment by the due date if the Monroe Valley / Swatara Twp customers did not submit payment enough to cover the amount they were being billed. The Board stated that Swatara Township is obligated, according to the signed agreement between Swatara and the Authority to submit payment whether they received enough revenue from us or not.

COMMENTS/COMPLAINTS

ADJOURNMENT

A motion to adjourn the meeting was made by Dale Bevans and seconded by Rick Rudy. All voted in favor and the meeting was adjourned.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**