

**FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
June 1, 2009**

The June 1, 2009 meeting was called to order by Chairman, Jim Heisey. Roll call was taken by Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Dale Bevans, and Kevin Organtini. Bob Webber and Leonard Snavely were absent. Also in attendance were Scott Lutz, Paul Lutzkanin, and Lorrie Wright.

COMMENTS/COMPLAINTS

MEETING MINUTES

Dale Bevans made a motion to approve the May 18th, 2009 minutes. Rick Rudy seconded the motion. All voted in favor and the motion carried.

TREASURER'S REPORT

Bills Payables – Rick Rudy made a motion to approve the F'burg Sewer Payables in the amount of \$37,320.58, the F'burg Water Payables in the amount of \$13,961.32, and the Monroe valley Sewer Payables in the amount of \$18,650.18. Dale Bevans seconded the motion. All voted in favor and the motion carried.

Financial Statement – Kevin Organtini made a motion to approve the financial statement as submitted. Dale Bevans seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

Fredericksburg Plant Expansion/South Fredericksburg – Design work on the plant design continues. There are a few more items to resolve and have drawn before another meeting is scheduled with the Operations Committee.

A detailed review of the collection sewers has been performed and several design changes are being made based on PennDOT field discussions of their pending permit applications. These changes will have some positive impacts by reducing the cost of the system and accommodate the current residents better.

Fredericksburg WWTP Operations Support – Engineering continues to review the laboratory test results on the Fredericksburg WWTP to watch for abnormalities. Everything seems to be running fine.

Monroe Valley WWTP Operations Support – Engineering continues to review lab test results on the Monroe Valley WWTP to watch for abnormalities.

The most recent lab results showed BOD and TSS on the influent being very high. A spreadsheet and graph were presented to the Board for review. Operations and engineering continue to monitor the situation to see if the high levels are sustained or if the results are due to the samples being grab as opposed to composite samples. The plant has been operating exceptionally well and the effluent CBOD and TSS are well within permit limits.

FSWA Water System Operations Support – Engineering continues to review the laboratory test results on the water system to watch for abnormalities.

Report history of Shilling plan submissions:

1. March 1997 Shilling files Preliminary subdivision plan for Treeline Ave. development.
 - a. The plan shows two phases – Phase 1 is Spruce Ave, Phase 2 is Treeline Ave circle.
 - b. The plan shows public sewer and well water.
 - c. The Preliminary Plan was approved in August 1997.
2. July 1998, FSWA built the 1998 water line extension project
 - a. Marks Contracting was working in Richard Hills area.
 - b. Shilling contracted with FSWA to have Marks install the water line on Spruce Ave.
 - c. The water line was NOT installed on Treeline Avenue circle by FSWA or Marks.
3. October 1999 to January 2000, Shilling installed the sewer line on Treeline Avenue circle.
 - a. SESI did the inspection of that sewer line work.
 - b. SESI has inspection reports.
4. October 2003 Shilling filed the Final Subdivision Plan for Phase 2 – Treeline Avenue circle.
 - a. SESI and FSWA do not have a copy of the approved Final Plan.
5. SESI does not have records of when Shilling installed public water on Treeline Avenue circle.
 - a. SESI confirmed Shilling installed the water lines himself, and he still owns them. Any defects or deficiencies are his responsibility.

Engineering believes Treeline Avenue circle has some air lock due to the air release valve. The hydrant pressure recorder has been re-installed on a hydrant south of the Treeline Avenue circle to monitor the local pressure profile. It was placed outside the loop to avoid any anomalies which might occur as a result of the loop possibly being air locked. SESI is getting a proposal from Marks Contracting to remove and service the air relief valve in front of Lot 36 and then reinstall it. This proposal will be provided to Shilling with an FSWA letter telling him that the work is his responsibility. Mr. Bevans was concerned that the Authority is tampering with lines that are owned by Mr. Shilling. The Authority decided to consult the solicitor regarding the fact that Mr. Shilling owns the lines but FSWA customers use our water that goes through those lines. After some discussion, the Board decided to contact Mr. Shilling and schedule a meeting to address the low water pressure issue. Mr. Bevans will contact Mr. Shilling and ask him to call the office to set up a meeting between the FSWA Board, engineering and Mr. Shilling. The Marks Contracting work should be tabled until after a meeting is held with Mr. Shilling.

The Board also discussed the matter of customers drilling their own wells. Mr. Heisey stated that the township enacted an ordinance that states well drillers are to register with the township and every well has to be permitted and every well has to be built to certain specifications.

Pennfield / BC Natural has been consuming large quantities of water over the last two weeks due to their main well being contaminated and the USDA prohibiting them from using it for production purposes. They attempted to get the well back online today but there was a problem with rust being present. This additional draw on the water system has made it very difficult to keep the 1MG water tower within ten feet from full. The system valving was changed and the Lebanon valve was open full time to compensate for the additional usage. Because the system was full this morning, the operators will monitor the tank level closely and open the east end of the system to CoLA water as necessary to top off the tower.

Administration Support – Engineering continues to assist the office staff as requested.

Well No. 8 – Water System Improvements – PennVest is reviewing applications and engineering will respond to any comments between now and the July 21st PennVest Board meeting.

Mr. Steckbeck sent a letter to the Secretary of Agriculture requesting his support of the project.

DEP is reviewing the applications for the 2009 Water System Improvement Project for Well #8, the 1MG Water Tower and the South Fredericksburg Water Distribution System.

Misc. – Engineering continues to review subdivision plans for Kreiser's Mill Road subdivision and Kreiser's Rt 343 subdivision (Maulfair).

A full set of Full Circle Mtn plans was provided to the Authority. Copies of the review and comment letter from Gannett Fleming, the Steckbeck Engineering response to the Gannett comments and a letter asking that FSWA acknowledge the third party review of the plans by Gannett Fleming. FSWA will address the Gannett Fleming comments at the next meeting.

SOLICITOR'S REPORT

Harold Kreider Letter / Manhole S-7 – It was determined that Mr. Kreider covered the lid to a manhole (S-7) with over a foot and a half of fill and as a result the manhole can no longer be accessed and may be damaged. It was also determined that Mr. Kreider has blocked the Authority easement.

After discussion, the Board will instruct the solicitor to send Mr. Kreider a letter stating:

- 1) He uncover the manhole or
- 2) He hire a contractor to install a riser to the current grade level
- 3) He be given a deadline to complete the work or the Authority will hire a contractor at Mr. Kreider's expense
- 4) He unblock the easement.

Quarry/Bentz Consent Order – A signed Consent Order was delivered to the Authority stating that Quarry/Bentz would have the connection completed by 12/31/09. It also states that the tapping fee and filing costs are to be paid in full by 12/31/09.

By Laws – Mr. Heisey will remind the solicitor to submit the revised By-Laws at the next board meeting.

OFFICE MANAGER'S REPORT

Eleanor Hafer – Valley Rd. – Lorrie Wright informed the Board that Eleanor Hafer expressed concern about water not draining properly on her property ever since the sewer line was installed. Mrs. Hafer would like the Authority to look into the matter. The Board instructed the operations staff to go out and look into the matter.

PMAA Conference – The PMAA Conference is scheduled for Sept. 13-16, 2009 in Hershey. Any Board member interested in attending should contact the office.

OPERATOR'S REPORT

Monroe Valley Sewer – Scott Lutz reported that the garage is shifting.

Two loads of sludge were hauled. Grass was mowed.

F'burg Water System - BC Natural's main well is down. They used our system to the point where we had to open Lebanon to the Fredericksburg side. BC also placed a call to the Authority about dirty water. The staff checked the tanks and wells and the water is clear. Hain was called and their water is fine. BC also called about no residual chlorine at their sinks. The staff checked at two locations and both were fine. BC was informed about all our findings and that their problem must be internal.

15 hydrants were painted.

The staff made up 2 small hydrant meters.

Grass was mowed.

Scott Lutz looked into prices for a listening device for water leaks and located one from USA BlueBook for approximately \$2,000.00.

F'burg Sewer System – The installation for the flow paced influent sampling was completed.

Two loads of sludge were hauled.

Tank was washed.

Grass was mowed.

OLD BUSINESS

Mr. Heisey updated the Board on the current status of the proposed power plant in North Lebanon.

NEW BUSINESS

Listening Unit – Rick Rudy made a motion to authorize the operator to purchase a listening device contingent upon obtaining 3 quotes. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

Graystone Bank Proposal – Lorrie Wright presented the Board with a proposal from Graystone Bank showing what services/options they had to offer. The Board will review the proposal but would also like to obtain proposals from FNB of Fredericksburg, Jonestown Bank and Fulton Bank. The matter was tabled until the other proposals are received.

Leonard Snavelly - The Board discussed requesting that Bethel Township declare Mr. Snavelly's seat vacant on the Authority board. The Chairman will discuss the matter with the solicitor and inform the Board via email.

COMMENTS/COMPLAINTS

ADJOURNMENT

A motion to adjourn the meeting was made by Rick Rudy and seconded by Kevin Organtini. All voted in favor and the meeting was adjourned.

Respectfully submitted,

**Lorrie Wright
Office Manager/ Treasurer**